

# University Business School

**Panjab University, Chandigarh (India)**

Registration starts on  
**11.01.2023 (Wednesday)**

<https://ubsadmissions.puchd.ac.in>



Registration Fee Rs. 3250/- (General)  
(Rs. 1625/-for SC/ST/PwD candidates)  
(Non-Refundable)

Registration Closed on  
**14.02.2023 (Tuesday)**

Submission of hard copy of  
application form  
**01.03.2023 (Wednesday)**  
(up to 04:00P.M.)

## **UBS HANDBOOK OF INFORMATION 2023**

- ❖ **MBA**
- ❖ **MBA (International Business)**
- ❖ **MBA (Human Resource)**
- ❖ **MBA (Entrepreneurship)**

## **‘University Beautiful’ of ‘City Beautiful’**



Chandigarh, the acknowledged masterpiece of architectural aesthetics, is counted among the beautiful cities of India. Having witnessed a unique harmony in industrial and cultural growth, it has produced the best minds in many fields.

Panjab University was founded more than a century ago. From a small beginning as an expanded version of a college in Lahore (Pakistan), it grew steadily into a University of National significance. Pandit Nehru's dream of 'University Beautiful' in a 'City Beautiful' was realized with the location of the Panjab University in Chandigarh in 1956. Spread over two sectors in the city, Panjab University Chandigarh has a green, clean and beautiful campus. At present, the Panjab University encompasses the Chandigarh Campus with its teaching departments and its affiliated colleges spread over the Union Territory of Chandigarh and a part of the state of Punjab along with the Regional Centres at Muktsar, Ludhiana, Kauni and Hoshiarpur. It has 78 teaching and research departments, and 15 Centers/ Chairs covering areas of study in Science, Arts, Business Management and Commerce, Engineering and Technology, Law and Pharmaceutical Science. University Business School (UBS) and several other departments of the University have enjoyed the status of UGC's Centers of Excellence.



# PANJAB UNIVERSITY, CHANDIGARH

## MESSAGE



**Professor Raj Kumar**  
Vice-Chancellor

It gives me immense pleasure to introduce and invite all prospective students to apply for MBA programmes at UBS. The "Handbook of Information-2023" for admission to various MBA programs for the academic session 2023-2024 provides required information to the candidates.

University Business School, Panjab University, Chandigarh is one of the premier institutes of management in India. The pedagogical approach at UBS targets balance between theory & practical. Every year UBS attracts candidates from all over India. Moreover, a large number of UBS alumni are working in high positions in reputed business organizations and academic institutions in India and abroad. UBS is making concerted efforts to continue with its tradition of delivering well-crafted and well trained individuals for corporate world. I appreciate the efforts of the illustrious faculty members of UBS to develop corporate managers who can understand, adapt and perform in the fast and ever-changing economy and corporate world.

It is good that all the post graduate courses in UBS are being offered under the Honours School System w.e.f. the Academic Session 2019-2020.

I extend my best wishes to all the candidates seeking admission to UBS.

  
(Raj Kumar)



## UNIVERSITY BUSINESS SCHOOL

### Message

The University Business School (UBS), Panjab University, Chandigarh is a leading, premier academic institute that has been imparting quality management education for the last fifty four years. We, the faculty at UBS, aim to provide exhilarating, eye-opening and life changing business skills to the students.

UBS has excelled because of the incredible support that our distinguished and eminent alumni have provided to us. UBS believes in working with all our stakeholders to establish a synergistic relationship for delivering well-crafted professionals to the corporate world. Our students are expected to work in the changing business environment with highest level of integrity, honesty, commitment and empathy.

UBS offers MBA, MBA (HR), MBA (IB), and MBA (EP) as two year full time regular programmes keeping in mind the needs of the corporate world and the society. The students at UBS are exposed to the needs of the industries through rigorous and continuous interaction with the corporate world and our esteemed alumni. The course work, teaching material and the syllabi are upgraded regularly at UBS to groom our students in the best possible manner. It is with this line of thought that UBS has introduced subjects like Digital Marketing, Data Analytics, Corporate Social Responsibility, Integrating E-Systems and Global Information Systems. Research Projects are also done by the students in MBA Programme, which allows them to enrich their analytical skills.

We, at UBS, provide enriching experience of the corporate world to the students. We aim to create empathetic and responsible citizens who richly contribute to the society.

*I extend my best wishes to all UBS aspirants.*



**Professor Sanjay Kaushik**  
**Chairperson**

*Kaushik*  
**Prof. Sanjay Kaushik**  
**Chairperson**  
Chairperson,  
University Business School,  
Panjab University,  
Chandigarh

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## About UBS

University Business School (UBS) has been imparting quality management education to develop dedicated, innovative and effective managers, researchers and teachers for more than five decades. The re-christening of the Department of Commerce and Business Management as University Business School in 1995 by the Panjab University, symbolizes the recognition of completeness and maturity of the Department as a center of management education in India. The transformation from a Department to a School has given it a distinct identity as a 'School of Thought'. On October 06, 2018 - the UBS celebrated the Golden Jubilee of the commencement of the MBA program at UBS.

The philosophy of the management education at the University Business School is built on an integrative value system. It is motivated by duty bound work ethics, humane approach and scientific temper. The philosophy of the school is translated into a mission of creating a wholesome personality of human beings to produce efficient and innovative managers, researchers and teachers. Modern attitude, practical wisdom, knowledge and skills relevant for management, are deeply ingrained in the students.

The School uses rigorous, multifaceted pedagogy including case teaching with an effective interface with the industry to translate the mission of UBS into action. It creates opportunities for its students to enhance their understanding of the economic, social and political environment to enlarge their ability not only to adjust to change but also to become a catalyst, for change and to develop their power to conceptualize, decide and communicate. The curriculum for different MBA programs at UBS are periodically updated, and from the Academic Year 2019 (w.e.f. the Batch 2019-2021), the MBA programs are under Honours School System. A new program in MBA (Entrepreneurship)<sup>3</sup> commenced during Academic Session 2019- 2020 The faculty of the University Business School, trained in India and abroad, has earned international recognition in the industry and academia. UBS students have earned a mark in the domain of business. The UBS is pursuing AICTE affiliation for its different MBA Programs.

Faculty members are available for consultation and guidance of the students from 03:00 to 04:00 pm on working days.

1. This Programme shall also be guided by the same regulations as mentioned above.

The faculty of UBS is engaged with industry through consultancy assignments, management development programmes, industry-focused research and case studies. Top executives from the industry located around Chandigarh have been taking classes at the School, which helps in imparting pragmatic sense to the teaching- learning process. In addition, management luminaries in different disciplines are invited for special lectures.

Practical experience in the actual work environment of the industry is the necessary component of the full-time management programmes. It is compulsory for every student to go for a summer training of eight weeks duration at the end of the first year. The students there-upon relate their classroom learning with the reality of management, and as such second-year programme becomes more goal-oriented and meaningful.

The School is well equipped with the modern methods of teaching and teaching aids. The course work is demanding. The performance of the student is continuously evaluated through class participation, written assignments & class tests, in addition to mid-semester and end-semester examinations. UBS has a well-organised placement cell for full-time students. Every year a placement brochure is prepared containing brief bio-data of the final year students, and it is sent to reputed organizations. Nearly all our full-time MBA students get placement through campus interviews. Some of the reputed organisations that have recruited UBS students during the last year include Tolaram Group, Trident, Infosys, Wipro, Tech Mahendra, Deloitte, E&Y, KPMG, ICICI, Axis Bank, HDFC Bank, ICICI Prudential, SBI Life Insurance, ITC, Yes Bank etc.

The spirit of excellence at the UBS can be gauged from the praiseworthy performance of its alumni who have made their mark in establishing and managing renowned business organizations. The alumni also hold faculty positions in the top management institutes of the world. Many of them are in multinational companies and the Indian Administrative Services.

UBS also offers MBA for Executive [MBAfEX] two years program in the evening and M.Com. (Hons.) program, in addition to MBA, MBA(IB), MBA(HR) and MBA(EP), under the Honours School System.

UBS also has a highly demanding Ph.D. program that is well - known for its academic rigour. A large number of students, both Indian and overseas, have earned their doctorates in different areas of management.

## B. ELIGIBILITY CONDITIONS FOR ADMISSION

Master of Business Administration	M B A
Master of Business Administration (International Business)	MBA(IB)
Master of Business Administration (Human Resource)	MBA( HR)
Master of Business Administration (Entrepreneurship)	MBA(EP)

THE MINIMUM ELIGIBILITY CRITERIA FOR ADMISSION WOULD BE AS FOLLOWS :

- (i) A Bachelor's Degree in any discipline of the Panjab University or a degree of any other University which has been recognized by the Syndicate as equivalent there to with not less than 50% marks (45% for SC/ST/BC/PwD) in the aggregate. Provided that in the case of candidates having Bachelor's degree of the Panjab University through Modern Indian Languages [Hindi/Urdu/Punjabi(Gurmukhi script)] and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Syndicate, 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together.

OR

- (ii) A pass in the final examination conducted by the (a) Institute of Chartered Accountants of India or England, or (b) Institute of Cost and Works Accountants of India or England, or (c) Institute of Company Secretaries of India.

OR

- (iii) AMIE Examination with 50% marks or more after having passed the diploma examination with 60% marks or above and have at least 5 years research/teaching or professional experience.

**IMPORTANT NOTE:** Whether in the General Category or in any of the reserved categories, a candidate must fulfill the criteria given above in order to be eligible for admission.

## C. FEE STRUCTURE \*

Candidates desirous of seeking admission to MBA Programmes shall pay Rs. 3250/- (Rs. 1625/- for SC / ST /BC/ PwD candidates) as application / registration fee (non-refundable) for participation in the admission process for the session 2023-2024.

\*Tuition Fee is being finalized by PU authorities. The Fee to be paid through online payment mode towards part payment of the tuition fee and other university charges etc.

Further, the candidates will have to deposit Rs. \*19,000/- by Demand Draft in favour of the Chairman, University Business School, Panjab University, Chandigarh, payable at Chandigarh/through online transaction towards Summer Placement (Rs. 3500/-), Teaching Materials/Case Unit (Rs. 7000/-), Business Club (Rs. 4000/-) and Computer Charges (Rs.2000/-) , Alumni Relations (Rs. 2500/-) etc.

- a) The PU authorities have not finalized the fee structure for the session 2023-2024 as of date.
- b) Tuition fee payable for MBA/MBA (IB)/ MBA (HR) for academic session 2023-24 was Rs. 20,815/- per annum for first year and Rs. 20,815/- per annum for second year (2024-2025), and that for MBA (EP) was Rs. 1,12,635/- per annum for first year and Rs. 1,12,635/- per annum for second year.\*
- c) Under Honours School System at UBS w.e.f. 2019 from Batch 2019-2021 (Academic Council decision dated 26.06.2018).

**Note:** For any type of fee concession please go through Panjab University Handbook of Information 2023 (<https://dui.puchd.ac.in/handbookofinformation.php>).

### DETAILED INSTRUCTIONS

Detailed instructions with respect to fee shall be put on the UBS website before Counselling. The Board of Control, University Business School, Panjab University, Chandigarh has the authority regarding admissions, and necessary changes can be made if required, according to the rules as given in the 'Handbook of Information and Rules for Admissions 2023' of the Panjab University.

\* Subject to change

**D. Category wise Break up of Seats for MBA Programme(s)**

CATEGORY		MBA	MBA IB	MBA HR	MBA EP
TOTAL SEATS		<b>64</b>	<b>30</b>	<b>30</b>	<b>25</b>
GENERAL	53.5%	34.2=35	16.05=16	16.05=16	13.38=13
SCHEDULED CASTES	15%	9.6=10	4.5=5	4.5=5	3.75 = 4
SCHEDULED TRIBES	7.5%	4.8=5	2.2=2	2.2=2	1.88 = 2
BACKWARD CLASSES	5%	3.2=3	1.5=2	1.5=2	1.25 = 1
PERSON WITH DISABILITY	5%	3.2=3	1.5=2	1.5=2	1.25 = 1
SPORTS	5%	3.2=3	1.5=2	1.5=2	1.25 = 1
DEFENCE	5%	3.2= 3	1.5=2	1.5=2	1.25 = 1
RIOTS/TERRORIST VICTIM	2%	1.28=1	0.6=1	0.6=1	0.5 = 1
FREEDOM FIGHTER	2%	1.28=1	0.6=1	0.6=1	0.5 = 1
<b>ADDITIONAL SEATS *</b>					
DEFENCE SPONSORED OFFICER*		<b>1</b>	<b>3</b>	<b>3</b>	<b>-</b>
NRI/FOREIGN NATIONAL*		<b>9</b>	<b>4</b>	<b>4</b>	<b>3</b>
WARDS OF MARTYRS/PERMANENTLY DISABLED IN KARGIL WAR**		<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>
WARDS OF KASHMIRI DISPLACED PERSON**		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
ONE GIRL CHILD OUT OF THE ONLY TWO GIRLS CHILDREN/OGC**		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
CANCER/AIDS/THALASEMIA PATIENTS**		<b>1 EACH</b>	<b>1 EACH</b>	<b>1 EACH</b>	<b>1 EACH</b>
RURAL AREA STUDENTS**		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
BORDER AREA STUDENTS**		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
YOUTH FESTIVAL**		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

\* Additional seats over and above the total sanctioned seat(s).

\*\*Additional seats and Eligibility criteria subject to approved of the Syndicate of PU.

**THERE IS A REQUIREMENT OF 75% SUBJECT-WISE ATTENDANCE FOR ALL THEORY AND PRACTICAL SUBJECTS W.E.F ACADEMIC SESSION 2017-201 8**

**RAGGING IS STRICTLY PROHIBITED. GUILTY WILL BE PUNISHED WITH FINE AND / OR EXPULSION FROM THE HOSTEL/UNIVERSITY. IT IS COMPULSORY FOR EACH STUDENT AND EVERY PARENT TO SUBMIT ONLINE UNDERTAKING AT :- [www.antiragging.in](http://www.antiragging.in)**

**PANJAB UNIVERSITY IS A SMOKE FREE CAMPUS, SMOKING AND DRUG ABUSE IS STRICTLY PROHIBITED**



MBA, MBA (IB), MBA (HR), MBA (EP)  
UNDER HONOURS SCHOOL SYSTEM AT UBS  
PANJAB UNIVERSITY, CHANDIGARH

## E. ADMISSION PROCESS

1. Admission for these courses will be made on the basis of merit determined by scores of the candidates in the Common Admission Test (CAT) 2022 conducted by IIMs, followed by Group Discussion and Personal Interview (GD & PI). All candidates aspiring to apply for MBA Programmes at UBS must have taken the Common Admission Test (CAT) - 2022 conducted by the IIMs. The candidates are advised to visit the UBS admission website <https://ubsadmissions.puchd.ac.in> for detailed instructions and procedure for participation in the admission process. The hard copy of the application along with necessary documents should reach **UBS latest by 01.03.2023 (Wednesday) upto 04:00 p.m.** No application shall be accepted thereafter. Panjab University shall not be responsible for any postal delay in delivery or loss in transit of application form.
2. The candidates will be called for Group Discussion and Personal Interview based on their overall aggregate percentage score in the CAT 2022.
3. The number of candidates to be called for Group Discussion and Personal Interview will be equal to **10 times** the total number of seats of all these courses in each category or the total number of eligible candidate, whichever is lower.  
**Explanation:** While working out the percentage of seats in the reserved category (refer to guidelines for percentage of reserved/open seat), if the number arrived at contains a fraction, the same shall be resolved as follows:-If the fraction is 0.5 or more, it shall be rounded off to 1; if it is less than 0.5, it shall be ignored. This shall, however, not affect the total number of seats in the General Category. To ensure this, if the total number of seats after making this adjustment, exceeds the prescribed number fixed for the course, the necessary additional seats shall be created with the prior permission of the D.U.I./ Vice-Chancellor, Such seats, if created, shall be treated as additional only for the year in question. The additional seats, if required to be created, shall be created only for the reserved category and not for the general category. Such additional seat, if remains unfilled, will not be converted to general category.
4. The Group Discussion and Personal Interview of the short-listed candidates will be held at University Business School, Panjab University, Chandigarh. The invitation for attending GD & PI & schedule of GD & PI would be put on the UBS admission website <https://ubs.puchd.ac.in>. Alert about the schedule of GD & PI would be sent to the registered email address of the candidates. No other communication shall be made in this context.

**Attendance in Group Discussion and Personal Interview is a must. If any candidate does not attend any one of the components, GD or PI, his/her candidature shall stand cancelled.**

5. Final Merit List of all the candidates called and appeared for GD & PI will be prepared category-wise on the basis of their combined aggregate score in the CAT 2022 Group Discussion and Personal Interview.
6. The weightage for CAT, Group Discussion and Personal Interview for preparing the final Merit List for admission will be as follows:

<b>WRITTEN TEST (CAT):</b>	<b>85% (OF CAT 2022 OVERALL AGREEGATE PERCENTAGE SCORE &amp; NOT PERCENTILE)</b>
<b>GROUP DISCUSSION :</b>	<b>7.5%</b>
<b>PERSONAL INTERVEIW:</b>	<b>7.5%</b>

### In case of a tie, the following rules would apply:

- i) A candidate getting a higher percentage in the qualifying examination shall rank higher in order of merit.
- ii) That if the marks in the qualifying examination are also the same, then the candidate obtaining more marks in the immediate lower examination shall rank higher in order of merit.
- ii) That if two or more candidates secure equal marks in (i) and (ii) above, the candidate senior in age shall rank higher in order of merit.

**Note :** When the provisional lists of candidates (based on merit) are displayed on the Notice Board, the Chairperson shall mention the fact that the list is subject to change on account of the improvement of the result of the qualifying examination wherever applicable. The new result must be presented at the time of interview/operationalisation of the waiting list.

### Admission shall be made strictly on the basis of merit.

7. The eligibility of a candidate shall be provisional at every stage of the admission process. It will be the responsibility of the candidate to ensure his/her eligibility and fulfillment of various conditions for admission as prescribed in the Rules/Regulations of the University. Admission can be cancelled at any stage in case the candidate is not found to be eligible.
8. (a) The final combined category-wise result of the candidates is expected to be notified in April/May, 2023. Information about the counselling date/dates for admission shall be displayed on the UBS admission website, and the candidates are advised to browse the UBS admission website regularly at <https://ubs.puchd.ac.in>.  
(b) Candidates shall have to fulfill the eligibility conditions at the time of admission, failing which their candidature shall not be considered for admission even after they have gone through all the stages of the admission process. During the counselling, the candidate is required to appear personally for counselling. However, in case a candidate has to appear in a final examination or is facing extreme hardship, he/she has to seek the permission of the Chairman, UBS, in advance, with documentary evidence. Further, he/she

can send an authorized representative carrying a notarized authorization from the candidate with authentication of the signature of the authorized representative. Admission to MBA, MBA (IB), MBA (HR) and MBA (EP) will be offered strictly according to the combined Merit List as also the option given by the candidates for different courses. The candidates appearing in their final degree examinations/qualifying examinations whose result is not declared at the time of counselling shall be admitted provisionally subject to the submission of the result of the qualifying examination positively by **July 31, 2023** or any such date as notified by the PU authorities\* for submission of documents.

9. (a) Information about the seats falling vacant, if any, after the commencement of the classes and counselling date/s to fill up these seats shall be displayed on the UBS website <http://ubs.puchd.ac.in>
- (b) The seats of those candidate's who are admitted provisionally and fail to submit the result of the qualifying examination by **July 31, 2023** or any such date as notified by the authorities\* shall stand cancelled without any notice. Resultant vacant seat/s, if any, shall be filled strictly according to the merit from those who are present at 04.30 p.m. on such date. Information about the seat/s falling vacant due to the non-submission of the result of the qualifying examination or any other reason on last date or any such date notified by the authorities will be displayed on online Notice Board only. It is the candidates' responsibility to be present in the UBS during counselling and keep track of such vacant seats on website/notice board.
10. There shall be no further counselling or shifting of the seats after the commencement of classes for Academic Session 2023-2024 unless there is an unexhausted waiting list available of applicants seeking admission for different MBA programs offered at University Business School. In such case, shifting admitted students to other MBA streams would be allowed to the extent/number of newly admitted candidates from the unexhausted waiting list. E.g., if the total number of candidates on the waiting list is 10, the shifting of only a maximum of 10 students would be allowed, and that too only if they actually take admission. The last admission counseling for filling of any vacant seats/shifting of seats would be **July 31, 2023** for the academic session 2023-2024.
11. Refund after deducting a processing fee (as per PU rules) shall be allowed to the candidates/applicants only if the vacant seat is filled in at UBS by the new admission from the wait-listed candidates. If a student chooses to withdraw from the program after the start of classes, he/she can apply for refund within four (4) weeks by submitting required/ proper filled refund form (available at the P.U. Website i.e. <http://forms.puchd.ac.in>). After four weeks of the commencement of MBA classes at UBS no such request will be entertained for any refund.
12. For admission to Sports Category, please see the detailed guidelines for admission to the reserved category of sports specified at Content J.\*\*
13. In Defence Category, all the applicants fulfilling the eligibility conditions (i.e. the minimum eligibility criteria for admission) shall be ranked according to the criteria specified at Clause vi (refer to Part I for the percentage of reserved / General seats). Out of these candidates, the number of candidates to be called for GD & PI shall be ten times the number of seats in this category or the total number of eligible candidates. In case of a tie, the combined score of CAT 2022 and GD & PI would be used for deciding the candidate to be admitted.

\* Final date yet to be communicated by the P.U. Authorities

\*\* Subject to change

14. NRI candidates not in India at the time of the CAT 2022 and thereby unable to avail of the above admission process (subject to the condition that he/she has filled the online application form) shall be required to submit a valid score of GMAT which will be treated at par with the combined score of Common Admission Test (CAT) 2022 conducted by IIMs However such candidate(s) would have to appear in the GD & PI conducted by University Business School, Panjab University, Chandigarh and a separate merit list of such NRI candidates would be declared for admission to MBA Programs through CAT 2022 /GMAT.

## F. SUBMISSION OF DOCUMENTS

The candidates under reserved categories must submit the necessary certificate(s) required by the University in the prescribed proforma given in the UBS Handbook of Information 2023 along with their application form (pages 16-27).

## G. CANCELLATION OF SEATS/ ADMISSION

Admission of all such students who fail to attend at least 33% of the total lectures delivered and practical's held in all the papers during the first 10 working days from the start of teaching work in the course concerned shall be cancelled by the Board of Control/Joint Admission Cell after following the procedure given below:

- a) By the 12<sup>th</sup> day after the start of classes for a particular course, the names of those students who fail to attend at least 33% of the total lectures/tutorial/practical etc. shall be put up on the Notice Board and online Notice Board of the Department and also send a copy of the same to the office of the D.U.I. Within 4 days of the date of such notice, a student who is short of attendance may give in writing the reasons for his/her absence from the classes.
- b) If a student does not submit an application in writing within the prescribed time as stated above, or the reasons adduced by the student in his application are not found to be sufficient and justified in the opinion of the Board of Control/Joint Admission Cell, his/her admission shall be cancelled.
- c) All the seats thus falling vacant shall be filled strictly in the order of merit from the waiting list or through subsequent counselling before the expiry of the last date fixed for admission by the University.
- d) When the admission of the student(s) is cancelled as stated above, the Department shall display on the Notice Board and online Notice Board, the list of the person(s) next in the waiting list and make admissions accordingly.
- e) Approval will be sought from the D.U.I. for the cancellation of admission and permission to fill up the cancelled seat/s.

**NOTE: It is obligatory on the part of Departments to display vacant seats on the Online Notice Board of the Department. The candidates are advised to browse the website regularly.**

## H. MIGRATION

Migration to UBS from any other Business School/ University/College including UBS, PURC, Ludhiana to UBS, PU, Chandigarh, shall strictly not be allowed.

# I. GUIDELINES FOR PERCENTAGE OF RESERVED/GENERAL SEATS

## IMPORTANT NOTE:

The number of seats in each course offered in the Teaching Departments, as announced in the Admission Notice/s, shall be strictly adhered to, except for such minor adjustment as may be necessary on account of rounding off fractions to accommodate reservations, as given below:-

- 1) **53.5%** of the seats in each course shall be treated as belonging to the **General Category**.
- 2) **46.5%** seats shall be treated as belonging to the **Reserved Category**, as per details given below:
  - i) **15%** for candidates belonging to the **Scheduled Castes**.
  - ii) **7.5%** for candidates belonging to the **Scheduled Tribes**.
  - iii) **5%** for candidates belonging to **Backward Classes**.

The above reservation shall be subject the following conditions:

- (a) The number of students admitted on merit of General Category shall not be included in the number of seats reserved;
  - (b) Members of Scheduled Castes/Scheduled Tribes and Backward Classes shall be allowed a concession of 5% marks for admission to the courses in which a certain percentage of minimum marks has been prescribed provided they have obtained minimum pass marks prescribed by regulations;
  - (c) In case the seats earmarked of Scheduled Castes/Scheduled Tribes remain unfilled, a further relaxation in marks may be given, in order of merit inter-se amongst the candidates themselves, so that all the reserved seats are filled by candidates belonging to these categories. This, however, will not apply for M.B.B.S. admission; and
  - (d) A Scheduled Caste/Scheduled Tribe person on migration from the State of his origin will not lose his status as Scheduled Caste/Scheduled Tribe but he/she will be entitled to the concessions/benefits admissible to the Scheduled Castes/Scheduled Tribes from the State of his origin and not from the State where he has migrated. [Regulation 29.1, P.U. Cal. Vol. 1, 2007 (Page 168)].
- (iv) **5% seats** will be horizontally reserved for persons or class of **Persons with Disability (PwD)\*** out of which 1% each shall be reserved for persons suffering from the disabilities specified under the RPWD 2016 Act:

### 1. Physical Disability

- A. Locomotor Disability: (a) Leprosy cured persons (b) Cerebral palsy (c) Dwarfism  
(d) Muscular dystrophy (e) Acid Attack victims
- B. Visual impairment (a) Blindness (b) Low Vision
- C. Hearing impairment: (a) Deaf (b) Hard of Hearing
- D. Speech and language disability

### 2. Intellectual disability:

- (a) Specific learning disabilities  
(b) Autism spectrum disorder

3. Mental behaviour (Mental Illness)
4. Disability caused due to
  - (a) Chronic neurological conditions due to: (i) Multiple sclerosis (ii) Parkinson's disease
  - (b) Blood Disorder: (i) Haemophilia (ii) Thalassemia (iii) Sickle cell disease
5. Multiple Disabilities (Deaf Blindness)
6. Any other category as may be notified by the Central Government (Annexure – the Schedule of RPWD Act 2016, contained in HBI-2023.
  - a) If 5% of reservation of seats comes to 0.5 to 0.9, it shall be treated as one seat. However, if after calculating seats on the basis of 5%, the number of seats is divisible by 5, equal distribution of seats will be made for all the five categories. If after the division, any remainder is left, it shall be distributed on the basis of inter-se merit amongst all the five categories. If the seats after calculating on the basis of 5% comes to less than 5 it shall be distributed on the basis of inter-se merit amongst all the five categories
  - b) In the absence of availability of candidates in any of the categories, the seats shall be interchanged inter-se.
  - c) If seats reserved for Persons with Bench mark Disabilities remained unfilled, these shall be treated in the sanctioned strength of seats for General Category. Applicants under the Reserved Category of Persons with Bench mark Disabilities shall be allowed a relaxation of 5% marks for calculation of merit in seeking admission to the courses in which a certain percentage of minimum marks has been specified, provided they have obtained minimum pass marks prescribed by the University regulations. The candidate under the Reserved Category of Persons with Bench mark Disabilities shall be allowed an upper age relaxation of 5 years for admission, in the courses wherever upper age restriction is applicable. A claimant who fraudulently avails or attempts to avail any benefit meant for persons with benchmark disability shall be punishable with imprisonment for a term which may extend to 2 years or with fine which may extend to one lakh rupees or with both.

(v) 5% for candidates belonging to **Sports Category** (see separate guidelines on pages 10-15).

(vi) 5% for candidates belonging to **Defence** (for all the under-mentioned categories taken together) who fall in one of following categories (which are given here in order of precedence):

\*Claimant in this category should be capable of pursuing the course for which the admission is sought. The Persons with Benchmark Disability (as per section 2 (r) of the Rights of Persons with Disabilities (RPWD) Act 2016 should have a minimum of 40% disability duly certified by the Medical Board of District/State/UT/Medical Institution of National Importance. Such certificate shall be further certified by the Medical Board of the Panjab University Health Centre).



1. Son/Daughter/Spouse of such Defence Personnel and CAPF Personnel who died in action. (Only those who were wholly dependent on such personnel shall be considered.)
2. Son/Daughter/Spouse as are wholly dependent on such Defence Personnel and CAPF Personnel who were incapacitated/died while in service.
3. Defence and CAPF Personnel who were incapacitated while in service.
4. Son/daughter/spouse of ex-servicemen who are wholly dependent on them.
5. Son/daughter/spouse of serving Defence Personnel and CAPF who are wholly dependent on them.
6. Ex-Servicemen
7. Serving Defence personnel and CAPF personnel

**Note :** Except in the case of admission to evening courses, categories 2, 4 and 5 under 2(B)(VI) will not be considered, since the term “wholly dependent” will exclude such persons as are 'employed' or 'self-employed'.

- vii. 2% for Sons/ Daughters/ Husband/ Wife/ Brother/ Sisters of persons killed/ incapacitated in November 1984 riots and of persons killed/incapacitated in Terrorist Violence in Punjab and Chandigarh. A Certificate from the District Magistrate to this effect must be submitted by the candidate. Migrant Card alone is not enough (**vide syndicate para dated 17 June, 2018**).  
**Note:** In case there will be any amendment /change in the existing clause, the same shall be notified and communicated to all concerned departments by the Deputy Registrar (Colleges).
- viii. 2% for the Children/Grand Children of **Freedom Fighters** who have been sanctioned pension by Central/State Government or awarded Tamra Patra by Government of India (Syndicate Para 15, dated 30-5-1997) or those who have been certified to be Freedom Fighters by the Centre/State Govt.
- ix. Any other statutory reservation as prescribed by the Govt. of India, if any.

#### **Additional Seats including NRI (Non -Convertible):-**

##### **(a) Wards of Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu families (non-migrants living in Kashmir Valley)**

1. CAPF earlier known as Para-military forces, includes Assam Rifles(AR), Border Security Force(BSF), Central Industrial Security Force(CISF), Central Reserve Police Force(CRPF), Indo Tibetan Border Police(ITBP), National Security Guard(NSG), Sashastra Seema Bal(SSB) etc.
2. Incapacitation will mean incapacitation leading to the discharge of the person by authorities concerned.
3. Ex-serviceman means a person who has served in any rank whether as a Combatant or non-combatant in the regular Army, Navy and Air Force of the Indian Union or in CAPF :
  - i. Who retired from the service after earning his /her pensions; or
  - ii. Who has been boarded out of the service on medical grounds attributable to military service/CAPF or circumstance beyond his control and awarded medical or other disability pension; or
  - iii. Who has been released from the service as a result of reduction in establishment; or
  - iv. Who has been released from the service after completing the specific period of engagement, (otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency) and has been given a gratuity.

Territorial Army Personnel of the following categories shall also be considered as ex-servicemen :

- a) Pension holders for continuous embodied service;
- b) Disabled Territorial Army Personnel with disability attributable to military service;
- c) Gallantry award winners.

- (i) Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.
- (ii) Increase in intake capacity upto 5% course-work.
- (iii) Reservation of atleast one seat in merit quota in technical/professional institutions.
- (iv) Waving off domicile requirements.

Note: Seats in the above listed courses are subject to the norms of Regulatory bodies.

#### **Documents required:-**

- A candidate seeking admission against this seat is required to produce a certificate from an authorized Government Officer (i.e. Relief Commissioner/Deputy Commissioner of the concerned district/area) to the effect that the candidate is a ward of Kashmiri displaced person.
- Proof of current residence (such as Ration Card/Photo Identity Card issued by the Election Commissioner/ Driving License/Aadhaar Card/Passport etc.)
- The admission of a candidate against this category shall be provisional subject to verification of his / her above mentioned certificates by the competent authority. (Vide Syndicate para4, dated 13.07.2020)

#### **(b) Wards of Martyrs/permanently disabled in Kargil War\*.**

Concession be given for admission to various courses in Educational Institutions up to academic year 2023-2024 only to those wards of martyrs/permanent disabled (up to 80% leading to incapacitation) of Kargil war who have a valid certificate from the Ministry of Defence to this effect and the same be entered in the pension Book of the family:

1. 1% seats with minimum of 1 seat in the Departments except in partially financed/self-financing courses.
2. Exemption in fee.
3. Exemption in hostel fee.

#### **(c) One Girl Child out of the only two girl Children**

1. Two additional seats per unit per course subject to maximum limit of four (4) out of the two girl children from the session 2015-16 are created for admission to a given course in the Panjab University Teaching Departments, Regional Centres provided they are otherwise eligible from all angles. The additional seats will be only for those girl Children who are either a single girl child of her parents or one amongst the only two girl Children with no male Child. The additional seat will be available to only one of the two girl children of a couple.
2. An undertaking to be obtained from the parents of the girl children declaring therein that the benefit of this scheme is being claimed for only One Girl Child out of the two girl Children and the parent shall not claim the same for the 2nd girl child elsewhere in future. The specimen of the certificate is enclosed (annexure V)

#### **(d) Cancer/AIDS/ Thalassemia:**

One additional seat each for the student suffers from Cancer/AIDS/Thalassemia has been allowed for admission in each course in the Panjab University Teaching Departments, Regional Centres subject to the condition that the candidate seeking admission under each of these categories if otherwise eligible from all angles. The claimant candidate will have to submit a certificate, as a proof from the National Medical Institute like PGI, AIIMS etc. in support of his/her claims.

#### **(e) Two Seats for Rural Area Students**

Only those candidates will be considered in this category, who have passed their Matriculation and +2 examination from those rural schools that do not fall in the area of the Municipal Corporation/Municipal Committee/Small Town/Notified Area/Cantonment Area. A candidate claiming such benefit will have to produce a certificate from the D.E.O./Principal of the concerned institute of the area certifying that the school from where the candidate has passed the Matriculation and +2 examination, falls within the aforesaid rural area.

\* Subject to notification by appropriate authorities

**(f) One seat for Border Area Students**

The Border area students shall mean those candidates who have passed their matriculation from a school situated in Border Area and +2 from a school situated in any other area within 20 kilometres from the International Border. A candidate claiming such benefit will have to produce a certificate from the Tehsildar or the Principal/Headmaster/Head of the School certifying that the School from where the candidate has passed the matriculation, falls within the aforesaid Border area.

**(g) One Seat for Youth Festival**

In all the teaching courses (except the courses governed by AICTE / NCTE / BCI / MCI / DCI etc. )being run in the Panjab University Campus including constituent colleges / regional centres/ affiliated colleges, one additional seat is reserved per unit for those candidates who have excelled and out performed by their participation in the Youth Festivals . The candidate availing the aforesaid facility must fulfill the eligibility condition for admission to the particular course. For those courses to which the admission is to be done on the basis of entrance test, the candidate must have passed the entrance test. The selection of such candidates for admission to various courses at PU Campus/regional centres / constituent colleges, will be made by the respective admission committees. For recommending admission on the basis of youth festival participation, admission criterion will be fixed on the basis of merit as mentioned below and upon the verification of the original certificates of those candidate , who:

- A. have presented an item in an international cultural festival approved by Punjab Govt. Govt. of India / Panjab University.
- B. have got distinction in All India National Inter University Youth Festival organized by AIU / Govt. of India
- C. have got distinction in North Zone Inter University Youth Festival organized by AIU.
- D. have secured first/second/third position in Inter University Youth Festival organized by Govt. of Punjab/ any State or Central University .
- E. have secured first/second / third position in Panjab University Inter Zonal Festival.
- F. have secured first /second /third position in Panjab University Zonal festival
- G. have secured first/second/ third position in state level competition of State School Education Board of Punjab/ Haryana / HP/ or CBSE/ICSE or any other recognized board
  - Category A is considered as highest category followed by B , C .... onwards .
  - Preference will be given to the candidate who represented Panjab University Chandigarh in A, B, C and D category
  - Achievement(s) only during the preceding 3 years of the year of the admission will be considered

In case two or more candidate have equal position at equal level then :

- i. Position secured in an individual item shall be rated higher as compared to as a team.
- ii. The eligibility of the candidate for participation in university youth festivals, in future, may also be considered.
- iii. Academic record may be considered in case of tie between two or more candidate.

In case of any ambiguity, the related certificates be got verified from the Department of Youth Welfare through the concerned Chairperson / Principal / Head etc.

The candidate admitted on the basis of youth festival additional quota seats shall have to give an assurance to the university authorities that during the duration of the course the candidate will participate in the activities associated with his item and will not create any kind of indiscipline. The admission committee will assess the participation of the candidate and in case the candidate does not fulfill the requirements, his admission may be cancelled. However, exemption can be given because of a special reason like sickness or any other unavoidable reason in Inter Varsity Youth Festivals, National Festivals and International Festivals.

**(h) Categorization of International / NRI Students**

A foreign national may seek admission in any of the courses being offered by the University through the International Students Office under any of the following categories-

- (i) Candidates with nomination / sponsorship by any foreign State, Embassy or authority in India under a Study in India / Exchange Programme, etc.
- (ii) Foreign nationals or their wards who are self-financed students (not seeking admission through

a mode as mentioned in (i) above).

- (iii) Non- resident Indians or their Wards (not seeking admission through a mode as mentioned in (i) above).

The definition of the terms, "Foreign Nationals, Non-resident Indians and Wards" be considered as under:-

**1. Foreign Nationals:**

Foreign Nationals holding passports issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries are included as foreign students. Provided any subsequent changes in the definition as may be notified by the Government of India shall have the same latest meaning respectively assigned to them. The other expressions not defined herein shall have the meaning as may be assigned in any subsequent notification of the Government of India.

**2. Non-resident Indians:**

A person shall be deemed to be Non-resident Indian for seeking admission in Panjab University if he/she fulfils the criterion (as amended from time to time) for status of NRI under Income Tax Act, 1961, in the year in which he/she seeks admission in Panjab University.

As per Income Tax Act, 1961 the present criterion for determination of status of NRI is as follows:- 'Non-resident Indian' is an individual who is a citizen of India or a person of Indian origin and who is not a resident of India. Thus, in order to determine whether an Individual is a non-resident Indian or not, his residential status is required to be determined under Section 6. As per Section 6 of the Income-tax Act, an individual is said to be non-resident in India if he is not a resident in India and an individual is deemed to be resident in India in any previous year if he satisfies any of the following conditions:-

- (i) If he is in India for a period of 182 days or more during the previous year; or
- (ii) If he is in India for a period of 60 days or more during the previous year and 365 days or more during 4 years immediately preceding the previous year.

However, condition No. 2 does not apply where an individual being citizen of India or a person of Indian origin, who being outside India, comes on a visit to India during the previous year. A person shall be deemed to be of Indian origin if he, or either of his parents or any of his parents or any of his grandparents, was born in undivided India.

**3. Wards of Foreign Nationals and NRIs:**

A Student who seeks admission as a ward of Foreign National or Non-resident Indian should be in a first degree blood relationship with foreign national or Non-resident Indian. The term first degree blood relationship includes:

- (a) spouse
- (b) children (natural/adopted/foster)
- (c) real brother and sister of father, i.e. real uncle and real aunt
- (d) real brother and sister of mother, i.e. real maternal uncle and maternal aunt
- (e) father and mother of father, i.e. grandfather and grandmother
- (f) father and mother of mother, i.e. maternal grandfather and maternal grandmother
- (g) first degree-paternal and maternal cousins.

**Eligibility and Admission Criterion:**

- i. The students who will be admitted in a course against the NRI quota should have the basic qualification fixed by the respective regulatory body i.e. Medical Council / Dental Council / Bar Council of India / Pharmacy Council of India for admission in Medical / Dental / Law graduate / post graduate courses. The Rules of respective Regulatory Bodies shall apply as amended from time to time.
- ii. NRI candidates seeking admission to any course will be required to produce the Test Scores of Scholastic Aptitude Test-II (SAT-II) with permissible combination of subjects, conducted by the Education Testing Service, Princeton, U.S.A., for admission to under graduate courses; Graduate Record Examination (General) (GRE) from Princeton, U.S.A., or GMAT for admission to Post Graduate Courses. In the case of foreign nationals (non-English speaking countries), TOEFL/IELTS Scores should also be produced. However, those who have passed the qualifying examination from India, shall qualify the entrance test conducted for the said course(s) or meet the eligibility requirement of the said course, to be eligible for admission.

- (iii) Admission to all Engineering courses against NRI quota in the University Institute of Engineering & Technology (UIET), University Institute of Chemical Engineering & Technology (UICET) and P.U. Regional Centre, Hoshiarpur shall also be admissible through Direct Admissions Students Abroad (DASA) w.e.f. the academic session 2018-2019.
- (iv) For admission University School of Open Learning USOL: Foreign Nationals working in the foreign missions in India and their dependents residing with them, subject to the condition that before submitting their Admission cum Examination Form, they are required to obtain Eligibility Certificate from the Registrar, Panjab University. Foreign students who have passed B.A./ B. Com Part-I Examination from this University, shall be allowed to complete the remaining parts of these courses through USOL, even while staying in their respective countries, subject to the number of chances available in the respective examinations as provided in the Regulations.
- (v) NRI candidates shall compete amongst themselves for admission to various courses. Their inter-se merit shall be determined on the basis of the score obtained in SAT-II, GRE, GMAT etc.
- (vi) A candidate once admitted as NRI candidate in an undergraduate course shall be covered under the definition of NRI for subsequent admission to any course at Panjab University.
- (vii) Candidates who take admission under the NRI quota and are promoted from Undergraduate to Postgraduate course in the Hons. School framework (ongoing program) shall not be allowed to change their category. A candidate admitted under NRI quota may change his/her admission to a vacant seat provided the candidate falls within the merit of admitted candidates in General or Reserve Category and has also applied for the same.
- (viii) A candidate admitted under NRI quota may change his/her admission to a vacant seat provided the candidate falls within the merit of admitted candidates in General or Reserve Category and has also applied for the same.
- (ix) NRI candidates shall have to comply with any other requirements prescribed by the Govt. of India and Panjab University from time to time.
- (x) For admission to B.P.Ed. and M.P.Ed. (Physical Education), a candidate will be required to undergo mandatory Physical Efficiency Test. The scores of Physical Efficiency Test will be counted for determining merit.
- (xi) Foreign Nationals and NRI candidates shall provide the following certificates/ documents: -
- The Foreign Nationals and NRI students wishing to join any of the University Teaching Departments at Panjab University for the first time are required to obtain an eligibility certificate from the Deputy Registrar (General), Panjab University, Chandigarh or Academic certificate of passing the qualifying or equivalent examination approved by the Association of Indian Universities (AIU)/Commonwealth Universities/ International Association of Universities (IAU) as equivalent to the corresponding Indian Degrees/Certificates.
  - Test score of Scholastic Aptitude Test-II (SAT-II)/GRE/GMAT/TOEFL/IELTS etc. (if the qualifying examination is not passed from India).
  - The foreign students admitted are required to fill up Foreign Student Information system (FSIS) Form complete in all respects, along with copies of Passport and Visa and submit to the office of Dean International Students, Panjab University, Chandigarh. This form is an urgent requirement of the Foreign Registration Office (FRO), Sector-9, Chandigarh and the candidate has to report to the Foreign Registration Office (FRO) within fourteen days of arrival in Chandigarh, with the number generated after the online submission of this form. Foreign Students Information System (FSIS) is to be submitted by hand by the candidate and the FSIS No. will be issued by this Office personally to the students.
  - Foreign Students Welfare Fee @ Rs.1500/- per student. Each NRI/Foreign Student is required to submit the same in cash, which may be deposited with the Extension counter, State Bank of India, Administrative Block, Panjab University, Chandigarh. Original Receipts of the fee deposited is to be submitted to the office of the Dean International Students along with Registration Form (To be submitted after Confirmation of Admission).

- (xii) The seats of Foreign Nationals and NRI are 'Inter-Changeable'. That is, if sufficient number of eligible candidates are not available to fill up the seats of NRI, seats may be filled up from among the eligible candidates belonging to Foreign Nationals, and vice-versa. The conversion of seats shall be done after second counselling for NRI/Foreign National or after exhausting the waiting list of NRI/ Foreign Nationals.
- In case, the number of eligible Foreign Nationals seeking admission exceeds the number of seats available, the Vice Chancellor, Panjab University may be authorized to sanction additional seats to the Foreign Nationals only.
- (xiii) Candidates belonging to NRI (for all the under mentioned categories taken together) who fall in one of the following categories shall be admitted in the following order of precedence:
- NRI candidates;
  - Wards of NRI candidates;
  - NRI candidates who have not appeared in the entrance Test. In case of regulatory body, if permitted by the said regulatory body;
  - Wards of NRI candidates who have not appeared in the entrance Test. In case of regulatory body, if permitted by the said regulatory body;
- (xiv) Foreign Nationals/NRI candidates seeking admission to the concerned course are required to compete amongst themselves for the seats for them by appearing in the Entrance Test (wherever applicable) if they are in India, i.e., those living abroad at the time of entrance test will be exempted from the entrance test. However, those who have passed the qualifying examination from India, will not be exempted from the Entrance Test.

#### Explanation for Calculation of category-wise seats and rounding off of fraction:

While working out the percentage of seats in the Reserved Categories as given above, if the number arrived at contains a fraction, this shall be resolved as follows :-

If the fraction is 0.5 or more, it shall be rounded off to 1; if it is less than 0.5, it shall be ignored. This shall, however, not affect the total number of seats in the General Category. To ensure this, if the total number of seats after making this adjustment exceeds the prescribed number fixed for the course, the necessary additional seats shall be created with the prior permission of the D.U.I./ Vice-Chancellor. Such seats, if created, shall be treated as additional only for the year in question.'

**Illustration: In a course which has 35 seats, the distribution of seats among the various Categories will be as under:-**

General	SC	ST	BC	Sports	Defence	Persons with Disability	Riot / Terrorist Victim	Freedom Fighter	Total
53.5%	15%	7.5%	5%	5%	5%	5%	2%	2%	100%
19	5	3	2	2	2	2	1	1	37

The total number of seats is increased to 37 (as above), the 36th and 37th seats will be treated as an additional seats in the course for that year only. The additional seat, if required to be created, shall be created only for the Reserved Category and not for the General Category. Such additional seat, if remains unfilled, will not be converted to General Category.



## J. GUIDELINES FOR ADMISSION TO THE RESERVED CATEGORY OF SPORTS \*

Five percent seats of the total number of seats in each course are reserved under this category. No benefit on the basis of sports shall be given to candidates who did not apply for the admission under reserved category of sports

1. Each candidate applying for admission in this category shall, along with the admission form, will submit following documents to the concerned department and photocopy of one complete set of Admission Form, along with the all relevant documents after paging all the documents, will submit in the office of the Campus Sports, (Gymnasium Building), P.U. Chandigarh before the last date of submission of form. The candidate has to submit the form complete in all respect within stipulated date i.e. 1/03./2023 in the department and in the Campus Sports department.

- a) Self attested photocopies of sports certificates having photograph duly pasted on the certificate and attested by the respective issuing authority (i.e. National Federation of Concerned game/State Association/ Head of the Institution last attended).
  - b) Self attested photocopies of Class 10<sup>th</sup> and class 10+2 and Bachelor's Detailed Marks Certificate.
  - c) Undertaking of sports achievements (Annexure-I) and attendance in sports grounds (Annexure-II).
  - d) List of players of the team in case of team games and competitors in case of individual games of the concerned sports tournaments for which the eligibility has to be verified, duly attested by the respective issuing authority/ Head of Institution of last attended/ downloaded from concerned official website.
2. The D.U.I. has the authority to cancel admission at any time, if it is found that the candidate has obtained such admission on the basis of a false certificate or incorrect statement/record.
3. Candidates seeking admission under Sports category will be considered for admission only in the games / events / sports which are included in the Olympic Games / Asian Games / Commonwealth games immediately preceding the year of admission. Along with the games included in the above said tournaments, four games namely Chess, Cricket, Kho-Kho and Yoga will also be considered as eligible sports disciplines for admission under reserved category of Sports (Annexure-III).
4. Reservation under Sports Category is meant only for those active sportsperson<sup>1</sup> who participate in the Campus, University, State, National, International level sports tournaments. Such students will be considered for admission only if:
- (I) Their achievement in sports relates to their activities in any of the four years immediately preceding the year of admission<sup>2</sup> (relaxable to 5 years in exceptional cases, on merit, for outstanding sportspersons<sup>3</sup>).
  - (II) They are otherwise also eligible for participation in Inter College, Inter University tournaments. Candidates applying for sports quota must also be eligible on the basis of age to participate in the Inter University Competitions representing Panjab University for the next one year of their course duration.
  - (III) The Candidate qualify in the Sports trials i.e. General Fitness test and Skill & Game Performance Test in the concerned game. It is essential to qualify the General Fitness Test as per the norms laid in (Annexure-IV) before appearing in Skill & Game Performance Test and it is essential to qualify the Skill and Game Performance test to be eligible for verification of original sports certificates for awarding marks. The sports merit will be prepared as per Annexure-V.

- (iv) No document including Undertaking etc. will be accepted after the last date of submission of Admission Form by the Campus Sports Department. However, in case any sportsperson earns any achievement up to June 30, 2023, he/she may submit supplementary copy of the document to the Campus Sports Department along with additional Undertaking
  - (v) Sports participation in the same game in two different competitions in two different academic sessions (irrespective of the event) is essential for the candidates seeking admission under this category within the prescribed period of four years i.e. from 1st July, 2019 to 30th June, 2023. The merit for admission in Sports category will be purely on the basis of criteria given in Annexure-V. However the minimum level of sports participation to be considered for supporting certificates will be Inter School/ Inter College/Regional/Cluster/District/ State Level participations.
5. A committee constituted by the Vice-Chancellor / DUI shall prepare the sports merit of applicants applying under reserved category of Sports by screening the applications, conducting General Fitness Test, Skill & Game Performance Test and verifying the original Merit/Participation Sports Certificates of the applicants as per norms incorporated in Annexure-V. Only such applicants will be allowed to appear for the actual sports trials, whose application is found in conformity with the requirement/qualifications mentioned in the Guidelines by the Campus Sports Department. Candidates are to appear for sports trials in proper sports kit with all the original sports certificates and required academic certificates.
6. The Campus Sports Department Panjab University, shall take an Undertaking (Annexure-II) from the candidates that they will attend the grounds regularly and must have 75% attendance in the sports ground and would also participate in the Inter College, Inter University, State, National and International sports tournaments if selected. Their admission would be liable to be cancelled if the terms of the undertaking thus given are not adhered to.
7. The order of precedence in the selection of candidate for admission will be as per Annexure V.
- i) Applicant securing higher marks in sports merit will be placed/given higher preference.
  - ii) If there is a tie within the same category, the tie shall be resolved by considering the "academic merit" i.e. as per admission criteria of the concerned department and even then if there is tie, it will be resolved by the seniority in age i.e. date of birth of the candidate and such tie will be resolved by concerned department in which applicant applied for admission.
8. Age category tournaments such as sub-junior, junior, youth, cadet etc. vary from game to game. In this regard P.U. Admission Committee for sports will take the decision whether the performance of the players fall under/junior/youth category as per age criteria mentioned in Annexure-V

1. Means a person attending the grounds regularly so as to appear himself for participation in the Inter College and Inter University tournaments. However, his/her age fall within the age group which is eligible for participation in Inter College/Inter University Competition.

2. Preceding four years means from 1st July 2019 to 30th June 2023.

\*Subject to change as per the final decision of PU Administration/Governing Body.

## J. GUIDELINES FOR ADMISSION TO THE RESERVED CATEGORY OF SPORTS \*

9. It is mandatory to participate actively in all sports competitions, if selected, and at least 75% attendance in Panjab University sports grounds is required to enable to sit in the examination for all the candidates admitted against reserved category of sports. The attendance certificates shall be issued by the Campus Sports Department in favour of each candidate whose attendance in sports grounds is at least 75% and admit card for examination shall be issued by the Chairperson only on the production of such a certificate.
10. When a candidate is required to abstain from the Department for participation in Inter College / Inter University / National / International / State Sports Tournaments, he/she shall give prior information to the Chairperson of the concerned Department.
11. If a candidate admitted under the reserved category of Sports, remains absent from the grounds for regular practice for a continuous period of seven days without leave, his/her names shall be struck off the rolls by the Chairperson of the concerned Department on the recommendation of the Director Physical Education & Sports, Panjab University, Chandigarh.
12. Deficiency of equal numbers of lectures (theory, practical, seminars and tutorials etc.) shall be condoned for sportspersons for attending Coaching Camps and participation in various tournaments i.e. Inter Hostel and Inter Department (Conducted by P.U. Campus Sports), Inter College, Inter District, State, Inter State, Inter University, National and International level tournament.
13. In case a candidate does not attend the grounds for practice or does not participate in the P.U. Campus Sports Activities including Campus Annual Athletic Meet, Inter College Competition, Inter University Tournaments on medical grounds, the Medical Certificate issued only by the University Chief Medical Officer will be accepted.

NOTE: In case a student remains present in the concerned Department for classes but absent in the grounds for sports then his/her Medical Certificate will not be accepted and his/her admission shall liable to be cancelled.

14. In case there is one association/federation or more than one association / federation in any game, the sports certificates issued by those concerned game State Associations for State level tournaments will be considered which are recognized by National Federation of the concerned game duly recognised by Ministry of Sports and Youth Affairs, India and duly registered under the concerned Indian Act. For Inter state, National and International level competitions conducted in India, the certificates issued by only those National Federations of the concerned game will be considered which are duly recognized by Ministry of Youth Affairs and Sports India and the recognized National Federation of the concerned game must be recognised by International Federation of the concerned game. In case of Cricket, BCCI will be the competent authority. For International level competitions, the certificates issued by those National Federations/International Sports Federations of the concerned game (e.g. FIBA, FIFA etc.) will be considered which are duly recognized by concerned Country's Olympic Association and Ministry of Sports. Such National Olympic Association should be duly recognized by International Olympic Committee.
15. Certificate on Letter head will not be considered in normal course. The Certificates of the concerned tournament must be signed by minimum two office bearers of concerned Association/ Federation. However, if the certificates are not issued in the required format by some sports Organization/Association in a particular game, those cases will be looked after separately by the screening committee on the recommendation of Campus Sports Department.
16. The clause 4 (i) and (ii) will not be applicable for Arjuna Awardee / Rajiv Khel Ratan Awardee / Padam Shree Awardee / Olympians in any game/sports with the condition that i-f such a candidate is successful in getting admission but barred for participation due to age bar then he/she will coach or groom a team of his expertise for at least five hours a week without seeking any remuneration.

17. The admission of students under reserved category of sports will be provisional until the verification of sports certificates from the concerned issuing authority
18. No invitational/ Memorial/ Open/ Prize Money League/Ranking tournament will be considered for admission under reserved category of sports. Marks will not be given for tournaments which are held more than once a year. Further marks will be given to those number of team players in the specific game as considered for All India Inter University competitions.
19. The sportspersons who have represented in the recognized competitions recognized by Ministry of Youth Affairs and Sports for example Olympic Games by International Olympic Committee, World Championship / World Cup by International Sports Federations, Commonwealth Games by Commonwealth Games Federation, Asian Games by Olympic Council of Asia, Asian Championships by International Sports Federations, South Asian Federation Games (SAF) by South Asian Sports Council, Paralympic Games by International Paralympic Committee, World University Games By FISU/Asian University Games/Championship by AUSF (Asian University Sports Federation), University games by Association of Indian Universities (AIU), will only be eligible for admission under reserved category of sports in Panjab University, Chandigarh.
20. Second Round of Sports Trials will be conducted on the request of particular department for the candidates who could not appear in the First Round of Sports Trials due to any reason, if the seats remain vacant in the concerned department.

*Note: The date of Sports Trials and verification of documents will be notified by the Department of Physical Education and Sports, P. U., Chandigarh.*

1. A person getting any of the first three positions or represented India in the Olympic Games /Paralympics Games/World Cups/ Championships/Asian Games/Asian Cups/Asian Championships/ Common wealth Games/Common wealth Championships/ World University Games/ World University Championship for seniors and juniors. A person getting any of the First Three position in the National University Games/ Khelo India University Games and in those games and tournaments which are considered for the calculation of marks awarded to each University for the purpose of awarding MAKATrophy and recognized by competent authority of the respective game as mentioned in clause 14.  
\* Subject to change as per the final decision of PU Administration/Governing Body.

**ANNEXURE-I**

**UNDERTAKING FOR ACHIEVEMENTS IN SPORTS**

I, \_\_\_\_\_ (name),  
son/daughter of Shri \_\_\_\_\_  
(father's name), born on \_\_\_\_\_ of

\_\_\_\_\_  
\_\_\_\_\_ (address) hereby solemnly  
declare and affirm as under:-

1. That as Sportsman/Sportswoman in \_\_\_\_\_  
(name of discipline), I have represented the team(s) in the competition(s) on  
date(s) and also of named position(s) as indicated in the table below :-

Sr. No.	Sports Disciplines	Team Represented	Name of the competition & year	Venue/Date	Position Secured
1					
2					
3					

2. That the certificate(s) mentioned above as produced by me in support of  
the above are authentic.

3. I understand that in case the information/documents supplied by me are  
found to be false, incorrect or forged, my admission will stand cancelled  
and I shall be liable for criminal action.

(Signature of the applicant)

**ANNEXURE-II**

**UNDERTAKING FOR ATTENDANCE IN SPORTS GROUND**

I, \_\_\_\_\_ son/daughter  
of \_\_\_\_\_ resident  
of \_\_\_\_\_

\_\_\_\_\_ do hereby declare as under :-

- (i) That I am seeking admission to the Department of \_\_\_\_\_ under the Sports Category.
- (ii) That in case I am admitted to the above said department I shall regularly attend the grounds for practice and I shall also participate in P.U. Campus Sports Activities including P.U. Campus Annual Athletic Meet/Inter-College/Inter-University/National/International Sports Tournament on behalf of the P.U. Campus and the Panjab University if selected.
- (iii) That in case I fail to regularly attend the Grounds for practice or fail to participate in the tournaments as and when required, my admission to the Department of \_\_\_\_\_ shall be liable to be cancelled.
- (iv) That in case my admission to the Deptt. of \_\_\_\_\_ is cancelled due to my failure to regularly attend the grounds for practice or to participate in the P.U. Campus Sports Activities (including Annual Athletic Meet) / Inter-University / National / International Sports Tournaments as may be required by the Campus Sports Department, Panjab University, Chandigarh. I shall have no claim on any account whatsoever against the Department or against the University.

(Signature of the applicant)



## LIST OF SPORTS DISCIPLINES ELIGIBLE FOR ADMISSION

## UNDER RESERVED CATEGORY OF SPORTS

Sports disciplines/Events to be considered for admission under reserved category of sports will be based on the following conditions:

- 1) The sports disciplines/Events should also be part of proceeding Olympic/Asian Games/Commonwealth Games immediately preceding the year of admission
- 2) **Apart from the above sports disciplines/ Events, the following four sports disciplines are included which are indigenous and popular.**
  - a) Chess
  - b) Cricket
  - c) Kho-Kho
  - d) Yoga

## Annexure-IV

**Criteria for General Fitness Test, Skill & Game Performance Test for Admission under Reserved Category of Sports**

General Fitness Test			
It is essential for the candidates to qualify <b>any one</b> of the following General Fitness Test items for considerations of admission in Archery, Chess, Shooting and any two of the following fitness test items for consideration of admission in other games/sports as per the following standards.			
1.	Strength	Standing broad jump 1.65 mts for Men 1.15 mts. for Women	Two attempts allowed
2.	Endurance	1000 mts. Run/Walk 5.00 minutes for Men 6.00 minutes for Women	One attempt allowed
3.	Speed	50 mts. Dash 8.00 seconds for Men 9.00 seconds for Women	One attempt allowed

**Note: it is essential to qualify the General Fitness Test for appearing in the Skill & Game Performance test**

1. No Physical Fitness Test for specially challenged candidates/players.
2. All the candidates are to appear in the General Fitness Test in proper sports kit.
3. Any injury/casualty caused to the applicant during sports trials shall be the sole responsibility of the applicant.

Skill and Game Performance Test	
It is essential for the candidate to qualify the Skill and Game Performance Test for consideration of admission.	
1.	Fundamental Skills in the concerned game
2.	Game Performance in Trials

**Note: - It is essential to qualify the Skill & Game Performance Test for Verification of Original Sports Certificates for awarding Marks.**

Merit/Participation Sports Certificates
<b>Maximum 100 Marks for Merit/ Participation Sports Certificates</b>

Maximum 100 Marks for Merit/Participation Sports Certificate as per the criteria in Annexure- (V). **Only the Highest Merit/Participation Sports Certificate will be considered for Marking.**

**CRITERIA FOR MARKING OF MERIT/PARTICIPATION SPORTS CERTIFICATE OUT OF MAXIMUM 100 MARKS**

Level of Game/Sport Competition(s)	Ist	IInd	IIIRD	Participation
<b>CATEGORY 'A'</b>				
1. Sports performance as a player in Olympic Games/ Paralympic Games (under senior/open category).	<b>100</b>	<b>97</b>	<b>95</b>	<b>91</b>
2. Sports performance as a player in World Cups / Championships (Four Year Cycle) under senior/ open/ para games category.	<b>97</b>	<b>95</b>	<b>93</b>	<b>89</b>
3. Sports performance as a player in Asian Games (under senior/ open/ para games category).	<b>95</b>	<b>93</b>	<b>91</b>	<b>87</b>
4. Sports performance as a player in Asia Cup/Asian Championship (Four Year Cycle) under senior/ open/ para games category.	<b>93</b>	<b>91</b>	<b>89</b>	<b>85</b>
5. Sports performance as a player in Commonwealth Games(under senior/ open/ para games category).	<b>91</b>	<b>89</b>	<b>87</b>	<b>83</b>
6. Sports performance as a player in Commonwealth Championships (Four Year Cycle) (under senior/open/ para games category).	<b>89</b>	<b>87</b>	<b>85</b>	<b>81</b>

Level of Game/Sport Competition(s)	Ist	IIInd	IIIrd	Participation
8. Sports performance as a player in Asia Cup /Asian Championship(Two years Cycle)under senior / open/ para games category.	85	83	81	77
9. Sports performance in Commonwealth Championships (Two Years Cycle) under senior/open/ para games category.	83	81	79	75
10. Sports performance as a player in World University games/World University championships (Two Year Cycle)	81	79	77	73
11. Sports performance as a player in World Cup/Championship (one year cycle) under senior/open/ para games category.	79	77	75	71
12. Sports performance as a player in Asia Cup/Asian Championship (One Year Cycle) under senior/open/ para games category/ Sports performance as a player in Commonwealth Championships (One Year Cycle) under senior/open/ para games category / Sports performanceas a player in South Asian Games (under senior/open/ para games category). Asian University Games and Championships.	77	75	73	69

**NOTE:** Marks for World Cup/Championships, Asian Cup/Championships/Commonwealth Championships under Junior/Youth/Cadet categories will be awarded  $\frac{3}{4}$  of marks awarded to the respective senior categories of same tournament/championship/category e.g. for Junior World Cup/Championship for Ist  $87 \times \frac{3}{4} = 65.25$ , for IIInd  $85 \times \frac{3}{4} = 63.75$ , for IIIrd  $83 \times \frac{3}{4} = 62.25$  and so on.

Level of Game/Sport Competition(s)	Ist	IIInd	IIIrd	Participation
<b>CATEGORY 'B'</b>				
1. Sports performance as a player in National Games (under senior/open/ para gamescategory).	50	48	46	42
2 Sports performance as a player in National University Games/Inter Zonal Universities Games for universities (under senior/open/ para games category)/Sports performance as a player in senior National/Inter State championships for seniors/Federation Cup for seniors/khelo India school games/Khelo India University Games (under 21)/ Sports performance as a player in Khelo India School Games/SGFI National School Games. Sports performance as a player in JuniorNational/CadetNationals/YouthNationals.	48	46	44	40
3. Sportsperformanceas a player in Zonal University Championships/ National Zonal Championships(under senior and open para games category).	46	44	42	38
<b>CATEGORY 'C'</b>				
1. Sports performance as a player in A division Inter College tournaments other than professional Universities/Deemed Universities/Agricultural Universities/Law Universities/Technical and Management Universities)/Senior State Championship/Inter District Championships/State School Games /Junior/ Cadet/Youth/para games State Championship. Position as a player in Inter University Tournaments/Competitions for professional Universities/Deemed Universities/Agricultural Universities/Law Universities/Technical and Management Universities),School Nationals otherthan SGFI.	36	34	32	28

Level of Game/Sport Competition(s)	Ist	IInd	IIIrd	Participation
<b>CATEGORY 'D'</b>				
1. Sports performance as a player in inter college of professional universities/residential universities/ PU Campus championships/B and C division inter college.	<b>26</b>	<b>24</b>	<b>22</b>	<b>Not Eligible</b>
Note: The Certificates not mentioning the level of tournament i.e. Senior/Junior/Youth/Schools will be considered as per the following age criteria . 1. Under 17 .....Junior 2. Under 19 .....Youth 3. Above 19.....Senior * BCCI: Board of Control for Cricket in India * SGFI: School Games Federation of India * MYAS: Ministry of Youth Affairs & Sports				

**Note :**

- Sports Certificate of Invitational/ Memorial /Open /Prize Money League/Ranking **and other tournaments not mentioned in Annexure-5**, competitions will not be considered for admission under reserved category of sports.
- Merit/Participation Sports Certificates of preceding four years will be considered from **01<sup>st</sup> July, 2019 to 30<sup>th</sup> June, 2023**.
- Applicants are required to upload Self-Attested copies of minimum two Merit/Participation Sports Certificates.
- Only the Highest Merit/Participation Sports Certificates will be considered for **Awarding** Marks.

**LIST OF GAMES**

Sr, No.	Game
1.	Aquatics (M & W)
2.	Archery (M & W)
3.	Athletics (M & W)
4.	Badminton (M & W)
5.	Baseball (Men)
6.	Basketball (M & W)
7.	Boxing (M & W)
8.	Bridge (M & W)
9.	Canoeing & Kayaking (M & W)
10.	Cycling (M & W)
11.	Equestrian (M & W)
12.	Fencing (M & W)
13.	Football (M & W)
14.	Golf (M & W)

Sr, No.	Game
15.	Gymnastic (M & W)
16.	Handball (M & W)
17.	Hockey (M & W)
18.	Judo (M & W)
19.	Karate (M & W)
20.	Netball (Women)
21.	Kabaddi ((M & W)
22.	Taekwondo (M & W)
23.	Roller Skating (M & W)
24.	Rowing (M & W)
25.	Rugby (M & W)
26.	Sailing/Yatching (M & W)
27.	Sepak Takraw (M & W)
28.	Shooting (M & W)
29.	Soft Tennis (M & W)
30.	Soft Ball (Women)
31.	Squash (M & W)
32.	Table Tennis (M & W)
33.	Tennis (M & W)
34.	Triathlon (M & W)
35.	Volleyball (M & W)
36.	Weight Lifting (M & W)
37.	Wrestling (M & W)
38.	Wushu (M & W)
39.	Cricket (M & W)
40.	Kho-Kho (M & W)
41.	Chess (M & W)
42.	Yoga (M & W)
43.	Pencak Silat (M & W)
44.	Tenpin Bowling (M & W)



**COPY OF CERTIFICATE OF PERSONS WITH DISABILITY (PwD)**

**CATEGORY FOR APPLYING FOR ADMISSION**

(Detailed information is available at Ministry of Social Justice and Empowerment, Government of India [website:www.socialjustice.nic.in](http://www.socialjustice.nic.in) as per PART-II Section 3, subsection

(I) Notification as amended on 30th December, 2009 for persons with disability (Equal Opportunities and full participation rules, 1996) (copies of Form-I Form-II, Form-III and Form-IV, attached).

**Form-I**

**APPLICATION FOR OBTAINING DISABILITY CERTIFICATE BY PERSONS WITH DISABILITIES**

1. Name: (Surname) \_\_\_\_\_ (First name) \_\_\_\_\_ (Middle name) \_\_\_\_\_
2. Father's name: \_\_\_\_\_ Mother's name: \_\_\_\_\_
3. Date of Birth: (date) \_\_\_\_ / (month) \_\_\_\_ / (year) \_\_\_\_\_
4. Age at the time of application: \_\_\_\_\_ years
5. Sex: \_\_\_\_\_ Male/Female/Transgender
6. Address:
  - A. Permanent address \_\_\_\_\_
  - B. Current Address (i.e. for communication) \_\_\_\_\_
  - C. Period since when residing at current address \_\_\_\_\_
7. Educational Status (Pl. tick as applicable)
  - I. Post Graduate
  - II. Graduate
  - III. Diploma
  - IV. Higher Secondary
  - V. High School
  - VI. Middle
  - VII. Primary
  - VIII. Non-literate
8. Occupation \_\_\_\_\_
9. Identification marks (i) \_\_\_\_\_ (ii) \_\_\_\_\_
10. Nature of disability: \_\_\_\_\_
11. Period since when disabled: From Birth/Since year \_\_\_\_\_
12. (i) Did you ever apply for issue of a disability certificate in the past \_\_\_ YES/NO  
(ii) If yes, details:
  - A. Authority to whom and district in which applied \_\_\_\_\_
  - B. Result of application \_\_\_\_\_
13. Have you ever been issued a disability certificate in the past? If yes, please enclose a true copy.

Declaration: I hereby declare that all particulars stated above are true to the

best of my knowledge and belief, and no material information has been concealed or misstated. I further, state that if any inaccuracy is detected in the application, I shall be liable to forfeiture of any benefits derived and other action as per law.

(Signature or left thumb impression of person with disability, or of his/her legal guardian in case of persons with mental retardation, autism, cerebral palsy and multiple disabilities)

Date:

Place:

Encl:

1. Proof of residence (Please tick as applicable)

- a. ration card,
- b. voter identity card,
- c. driving license,
- d. bank passbook,
- e. PAN card,
- f. Passport,
- g. Telephone, electricity, water and any other utility bill indicating the address of the parent/guardian,
- h. A certificate of residence issued by a Panchayat, municipality, cantonment board, any gazette officer, or the concerned Patwari or Head Master of a Govt. school,
- i. In case of an inmate of a residential institution for persons with disabilities, destitute, mentally ill, etc., a certificate of residence from the head of such institution.

2. Two recent passport size photographs

---

(For Office Use only)

Date:

Place:

Signature of issuing authority  
Stamp

**Form-II****Disability Certificate**

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent pp size  
Attested Photograph  
(showing face only)  
of the person with  
disability

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

This is to certify that I have carefully examined Shri/Smt./Kum. \_\_\_\_\_  
\_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_  
date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female, Registration  
No. \_\_\_\_\_ permanent resident of House No. \_\_\_\_\_  
Ward/Village Street \_\_\_\_\_ Post Office \_\_\_\_\_,  
District \_\_\_\_\_, State \_\_\_\_\_, whose photograph is affixed above, and am  
satisfied that:

(A) He/she is a case of:

- locomotor disability
- dwarfism
- blindness

(Please tick as applicable)

(B) the diagnosis in his/her case is \_\_\_\_\_

(C) He/She has \_\_\_\_\_ % (in figure) \_\_\_\_\_ percent (in words) permanent locomotor disability/dwarfism/blindness in relation to his/her \_\_\_\_\_ (part of body) as per guidelines (..... number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/Thumb  
impression of the  
person in whose  
favour disability  
certificate is issued.

Signature and Seal of Authorised Signatory of  
Notified Medical Authority

**Form-III****Disability Certificate**

(In case of multiple disabilities)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent pp size  
Attested Photograph  
(showing face only)  
of the person with  
disability

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

This is to certify that we have carefully examined Shri/Smt./Kum. \_\_\_\_\_  
son/wife/daughter of Shri \_\_\_\_\_ Date of Birth (DD/ MM/ YY) \_\_\_\_\_  
Age \_\_\_\_\_ years, male/female \_\_\_\_\_, Registration  
No. \_\_\_\_\_ permanent resident of House No. \_\_\_\_\_  
Ward/Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_,  
District \_\_\_\_\_, State \_\_\_\_\_, whose photograph is affixed  
above, and are satisfied that:

(A) He / she is a case of Multiple Disability. His / her extent of permanent physical impairment/disability has been evaluated as per guidelines (..... number and date of issue of the guidelines to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment / mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	Both eyes		
9.	Deaf	£		
10.	Hard of Hearing			

11.	Speech and language disability			
12.	Intellectual disability	x		
13.	Specific Learning Disability			
14.	Autism Spectrum Disability			
15.	Mental-illness	x		
16.	Chronic Neurological conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (..... number and date of issue of the guidelines to be specified), is as follows:-

In figures:- \_\_\_\_\_ percent

In words:- \_\_\_\_\_ percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary. Or

(ii) is recommended/after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore, this certificate shall be valid till (DD/MM/YY) \_\_\_\_\_

@ - e.g. Left/Right/both arms/legs

# - e.g. Single eye/both eyes

£ - e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/Thumb impression of the person in whose favour disability certificate is issued.

## Form-IV

### Certificate of Disability

(In cases other than those mentioned in Forms II and III)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent pp size Attested Photograph (showing face only) of the person with disability

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

This is to certify that I have carefully examined Shri/Smt./Kum. \_\_\_\_\_

\_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_

date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female, Registration

No. \_\_\_\_\_ permanent resident of House No. \_\_\_\_\_

Ward/Village Street \_\_\_\_\_ Post Office \_\_\_\_\_,

District \_\_\_\_\_, State \_\_\_\_\_, whose photograph is affixed above, and am

satisfied that he/she is a case of \_\_\_\_\_ disability. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:-

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/ mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	£		
8.	Hard of Hearing			
9.	Speech and language disability			
10.	Intellectual disability	x		

11	Specific Disability	Learning			
12	Autism Disability	Spectrum			
13	Mental illness		X		
14	Chronic conditions	Neurological			
15	Multiple sclerosis				
16	Parkinson's disease				
17	Haemophilia				
18	Thalassemia				
19	Sickle Cell disease				

(Please strike out the disabilities which are not applicable)

1. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

2. Reassessment of disability is:

(i) not necessary.

OR

(ii) is recommended/after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore, this certificate shall be valid till (DD / MM /YY) \_\_\_\_\_

@ - e.g. Left/Right/both arms/legs

# - e.g. Single eye/both eyes

€ - e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)  
(Name and Seal)

Countersigned  
{Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal)}

Signature/Thumb impression of the person in whose favour disability certificate is issued.

**Note: 1.** “In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District”



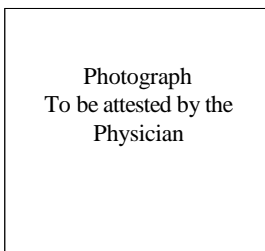
## Form V

(intimation of rejection of Application for Certificate of Disability)

No. \_\_\_\_\_

Dated \_\_\_\_\_

To \_\_\_\_\_  
(Name and address of applicant  
For Certificate of Disability)



Sub: **Rejection of Application for Certificate of Disability**

Sir/Madam

1. Please refer to your application dated \_\_\_\_\_ for issue of a Certificate of Disability for the following disability: \_\_\_\_\_
2. Pursuant to the above application, you have been examined by the undersigned / Medical Authority on \_\_\_\_\_, and I regret to inform that, for the reasons mentioned below, it is not possible to issue a Certificate of Disability in your favour:
  - (i) \_\_\_\_\_
  - (ii) \_\_\_\_\_
  - (iii) \_\_\_\_\_
3. In case you are aggrieved by the rejection of your application, you may represent to \_\_\_\_\_, requesting for review of this decision.

Yours faithfully,  
(Authorized Signatory of the notified Medical Authority)  
(Name and Seal)

Certificate for candidates applying under the reserved category for Cancer /Thalassemia /AIDS  
DETAILED ADDRESS OF ISSUING PHYSICIAN AND HOSPITAL  
(Mention serial number and date with phone number and address)

This is to certify that Ms./Mr. \_\_\_\_\_ (Name of the student), Date of Birth: \_\_\_\_\_  
C.R./OPD No. \_\_\_\_\_ D/o/S/o \_\_\_\_\_ (Mother's/ Father's  
Name), resident of \_\_\_\_\_ (complete address), is a diagnosed case of \_\_\_\_\_ (Cancer / Thalassemia /  
AIDS)\*. She/he is undergoing treatment for the same under my care.

\_\_\_\_\_  
(Signature of the Patient)  
Attested

\_\_\_\_\_  
(Signature of the Physician)

Name and address of the Physician \_\_\_\_\_  
\_\_\_\_\_

Stamp of the Physician

\*Strike out whichever is not applicable.

## MEDICALEXAMINATION FORM

(The Medical Examination will be conducted by any Govt. Gazetted Officer/Medical Officer at BGJIH)

(Items Nos. 1 to 8 below to be filled in by the candidate)

1. Name of the candidate \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Mother's Name \_\_\_\_\_
4. 4. Date of Birth \_\_\_\_\_
5. Department (in which admission is being sought) \_\_\_\_\_
6. University Receipt for Medical Examination Fee  
No. \_\_\_\_\_ Date \_\_\_\_\_ Rs. \_\_\_\_\_
7. Roll No. (allotted by the Department): \_\_\_\_\_
8. History of any previous or existing illness
  - i. History of illness like epilepsy, Hypertension, Asthma, Tuberculosis, Rheumatic, Arthritis, Diabetes, Heart Problem etc.
  - ii. History of any Surgery/Accident \_\_\_\_\_
  - iii. History of any medication \_\_\_\_\_

Photograph  
to be  
attested by  
the  
Physician

(Signature of the candidate to be attested by the Chairman)

(Signature of the candidate in the presence of examining Doctor)

(Signature of the Chairman with seal of the Department)

### **Medical Examination**

#### **A. General Physical Examination**

- a) Blood Pressure \_\_\_\_\_
- b) Pulse \_\_\_\_\_
- c) Vision (without glasses) Right \_\_\_\_\_ Left \_\_\_\_\_
- d) Vision (with glasses) Right \_\_\_\_\_ Left \_\_\_\_\_

#### **B. Laboratory Test**

Urine :Alb \_\_\_\_\_

#### **C. Systemic Examination**

- D. Any person specific recommendation requiring further tests / examination It is certified that the above named candidate has been medically examined and found fit to pursue the course of studies to which he or she has already been admitted provisionally

(Signature of the Medical Officer with seal and date)

## **FORM OF CERTIFICATE RECOMMENDED FOR LEAVE OR EXTENSION**

**OR**

### **COMMUNICATION OF LEAVE AND FOR FITNESS**

Signature of patient \_\_\_\_\_

Or thumb impression \_\_\_\_\_

To be filled in by the applicant in the presence of the Government Medical Attendant or Medical Practitioner. (with qualifications-MBBS or above)

Identification marks:-

a. \_\_\_\_\_

b. \_\_\_\_\_

I, Dr. \_\_\_\_\_ after careful examination of the case certify hereby that \_\_\_\_\_ whose signature is given above is suffering from \_\_\_\_\_ and I consider that a period of absence from duty of \_\_\_\_\_ with effect from \_\_\_\_\_ is absolutely necessary for the restoration of his health.

I, Dr. \_\_\_\_\_ after careful examination of the case certify hereby that \_\_\_\_\_ on restoration of health is now fit of join service.

**Signature of Medical attendant**

Registration No. \_\_\_\_\_

(MBBS or above with Mobile #)

Note:- The nature and probable duration of the illness should also be specified. This certificate must be accompanied by a brief resume of the case giving the nature of the illness, its symptoms, causes and duration.

## K. Specimen of Forms of Certificates (To be attached to admission form wherever applicable)

### Annexure II

#### CERTIFICATE FOR CHILDREN/GRANDCHILDREN OF FREEDOM FIGHTER

Despatch No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Certified that Mr./Ms./Mx. \_\_\_\_\_  
(freedom fighter) son/daughter of Shri \_\_\_\_\_ of  
Village \_\_\_\_\_ Post office \_\_\_\_\_ Tehsil  
\_\_\_\_\_ District \_\_\_\_\_ and Parent / Grand  
Parent of Mr./Ms./Mx. \_\_\_\_\_ (Name of The  
Candidate), a bonafide political sufferer and has been drawing freedom fighter's  
pension from \_\_\_\_\_ Treasury or has been awarded Tamar Patra  
for his / her political sufferings.

Place:

Date: \_\_\_\_\_ \*Deputy Commissioner  
(With Seal of the Court)

- \* Certificate from no other than Deputy Commissioner will be accepted.
- \*\* In case the certificate is found to be false or incorrect, the candidate will be render himself / herself liable for criminal prosecution.

### Annexure III

#### CERTIFICATE IN RESPECT OF 1984 RIOT AFFECTED PERSON /DEPENDENT OF TERRORIST AFFECTED FAMILY OF PUNJAB

Despatch No.: \_\_\_\_\_ Dated: \_\_\_\_\_

This is to certify that Mr./Ms./Mx. \_\_\_\_\_  
is a Son/ Daughter/ Husband / Wife / Brothers / Sisters of Shri \_\_\_\_\_  
\_\_\_\_\_ (Terrorist /  
Riot affected person) of Village \_\_\_\_\_ Post  
office \_\_\_\_\_ Tehsil \_\_\_\_\_  
District \_\_\_\_\_ who was (killed/incapacitated in November, 1984  
riots) / (killed / incapacitated in terrorist violence in Punjab and Chandigarh)

Place:

Date: \_\_\_\_\_ \*Deputy Commissioner / District Magistrate  
(With Seal of the Court)

- \* Certificate from no other than Deputy Commissioner / District Magistrate will be accepted.
- \*\* In case the certificate is found to be false or incorrect, the candidate will be render himself / herself liable for criminal prosecution.

Annexure IV

A. SCHEDULED CASTE/ SCHEDULED TRIBE CERTIFICATE

The Caste/Tribe Certificate should necessarily contain the following information about:

- (a) Name of the person: \_\_\_\_\_
- (b) Father's name: \_\_\_\_\_
- (c) Permanent place of residence: \_\_\_\_\_
- (d) Name of the Caste/ Tribe: \_\_\_\_\_
- (e) Constitutional order under which the caste/ tribe has been notified
- (f) Signature of issuing authority along with the designation, seals and date

Authorities Empowered to issue SC/ST certificate

- 1) District Magistrate/ Additional District Magistrate/ Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1<sup>st</sup> Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- 2) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- 3) Revenue Officer not below the rank of Tehsildar.
- 4) Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.
- 5) Administrator/ Secretary to Administrator/ Development Officer (Lakshadweep Islands)

Annexure V

CERTIFICATE FOR ONLY GIRL CHILD/ONE OUT OF TWO GIRL CHILDREN

I / We, \_\_\_\_\_ (father) and \_\_\_\_\_ (mother) of  
 Miss \_\_\_\_\_ (full address to be given)  
 resident of House No. \_\_\_\_\_ Street/Sector \_\_\_\_\_ Town/City/ Village \_\_\_\_\_  
 District/State \_\_\_\_\_ do hereby solemnly declare and affirm as under :-

- 1. That I am/we are citizens of India.
- 2. That Miss \_\_\_\_\_ born on \_\_\_\_\_ is our girl child.
- 3. That we have no male child.
- 4. That we have the following only two girls and none else :
  - (i) Name \_\_\_\_\_ (i) Name \_\_\_\_\_
  - (ii) Date of Birth \_\_\_\_\_ (ii) Date of Birth \_\_\_\_\_
- 5. That none of the above mentioned two girl children has obtained/availed the benefit granted under this category, in this University/Institute including its affiliated colleges.

Signature  
(Father)

Signature  
(Mother)

Place:  
Dated:

**NOTE:** Who can apply under this category? Single Girl Child  
 OR  
 One Girl Child out of only Two Girl Children\*.

\* Clarification: This Seat shall not be available for:-  
 i) Those having three or more girl children.  
 ii) Those having any male child.



**Annexure VI**

**CERTIFICATE BY THE CANDIDATE FROM BORDER AREA SCHOOL\***

No. \_\_\_\_\_ Dated: \_\_\_\_\_

Certified that Mr./Ms./Mx. \_\_\_\_\_ son / daughter of  
 Sh. \_\_\_\_\_ and Smt. \_\_\_\_\_ resident  
 of \_\_\_\_\_ has passed the Matriculation from  
 school situated in border area

It is further certified that Mr./Ms./Mx. \_\_\_\_\_ has studied  
 in the institution(s) that is situated within 20 kms from the International Border, as per date  
 of joining and leaving school as given below :-

Name of School	Date of joining	Date of Leaving
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Place \_\_\_\_\_ Seal and Signature  
 Date \_\_\_\_\_ (Tehsildar/Principal / Headmaster)

\* This certificate is only for those students, who have passed their Matric from school  
 situated in Border Area and +2 from school situated in any other area.

**Annexure VII**

**CERTIFICATE BY THE CANDIDATE FROM RURAL AREA SCHOOL\***

No. \_\_\_\_\_ Dated: \_\_\_\_\_

Certified that Mr./Ms./Mx. \_\_\_\_\_ son/daughter of  
 Sh. \_\_\_\_\_ Smt. \_\_\_\_\_  
 resident of \_\_\_\_\_ has passed the matriculation and +2  
 examination from Rural School(s) that does not fall in the area of the Municipal  
 Corporation /Municipal Committee/Small Town/Notified Area/Cantonment area. The  
 date of joining and leaving school is given below

Name of School	Date of joining	Date of Leaving
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Place: \_\_\_\_\_ Seal and Signature  
 Date: \_\_\_\_\_ (D.E.O / Principal)

\* This certificate is only for those students, who have passed their Matric and +2 Examination  
 from Rural Area School(s).

**Annexure VIII**

**Certificate for Backward Class\***

**(Persons belonging to OBC/SBC will not be considered under this category)**

This is to certify that Shri / Smt / Kumari \_\_\_\_\_ son / daughter of Sh. \_\_\_\_\_ village \_\_\_\_\_ District / Division \_\_\_\_\_ in the State of \_\_\_\_\_ belongs to \_\_\_\_\_ community which is recognized as a Backward Class under the \_\_\_\_\_, Department of Welfare of SCs and BCs vide notification No. \_\_\_\_\_ dated \_\_\_\_\_ Shri / Smt / Kumari \_\_\_\_\_ and / or his / her family ordinarily reside(s) in the \_\_\_\_\_ District / Division of the State of Punjab.

This is also to certify that he / she does not belong to the persons / sections (creamy Layer) mentioned in the Column 3 of the Schedule to the Government of Punjab, Department of Welfare and SCs and BCs notification No. 1/41/93-RCI / dated 17.01.1994, as amended vide Notification No. 1/41/93 – RCI/1597 dated 17.08.2005, Notification No. 1/41/93-RCI/209 dated 24.02.2009 and notification No. 1/41/93-RCI/609 dated 24.10.2013.

Date of Issuance \_\_\_\_\_

Space for  
Photograph

Signature of Issuing Authority  
Designation \_\_\_\_\_  
Date : \_\_\_\_\_  
Place: \_\_\_\_\_

**Note:** The term “Ordinarily” used here will have same meaning as in Section 20 of Representative of People Act, 1950

Authorities Empowered to issue Backward Class Certificate	Criteria for Admission under this category
<ol style="list-style-type: none"> <li>1. Deputy Commissioner</li> <li>2. Additional Deputy Commissioner</li> <li>3. Sub-Divisional Megistrate</li> <li>4. Executive Magistrate</li> <li>5. Tehsildar</li> <li>6. Naib Tehsildar</li> <li>7. Block Officer</li> <li>8. District Revenue Officer</li> </ol>	<ol style="list-style-type: none"> <li>1. 5% Seats Reserved for persons belongs to this category.</li> <li>2. Candidate must belong to non-creamy layer as defined by the latest rules of Govt. of India.</li> <li>3. *A BC certificate issued by a competent authority in any format and on any date shall be accepted by PU.</li> <li>4. <b>Candidate whose certificate is older than one year from the date of issue must submit the self declaration.</b></li> </ol>

**Annexure VIII- A**

**Self declaration Performa to be submitted by the person belonging to backward class category at the time of recruitment/admission**

I \_\_\_\_\_ S/D/o \_\_\_\_\_ Resident of \_\_\_\_\_ Village/Tehsil/City \_\_\_\_\_ District \_\_\_\_\_

hereby declare that I \_\_\_\_\_ belong to \_\_\_\_\_ caste and this caste has been declared as backward class by State Government as per letter No. \_\_\_\_\_ dated \_\_\_\_\_.

I hereby declare that, I do not come under Column-3 of the Schedule to the Government of Punjab, Department of Welfare of SCs and BCs notification No. 1/41/93-RC-1/459 dated 17.01.94 as mended vide notification No. 1/41/93-RCI/1597 dated 17.08.2005, notification No. 1/41/93-RCI/209 dated 4.02.2009 and notification No. 1/41/93-RCI/609 dated 24.10.2013.

Declarant

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Verification:**

I hereby declare that the above submitted information is correct as per my understanding and nothing has been concealed herein. I am well versed with the facts that I would be liable to face any punishment prescribed by law in case my above information is found to be false and the benefits granted to me (the applicant) will be withdrawn.

Declarant

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**CERTIFICATE FOR ADMISSION UNDER DEFENCE CATEGORY**

Despatch No. \_\_\_\_\_ Dated \_\_\_\_\_

Certified that \_\_\_\_\_ son/daughter/spouse of \_\_\_\_\_ Rank  
(if applicable) an applicant for admission to \_\_\_\_\_ course(s)  
in the department of \_\_\_\_\_ Panjab  
University, is :-

1. Son/Daughter/Spouse of such Defence and Central Armed Police Force (CAPF)\* personnel who died in action on \_\_\_\_\_ during \_\_\_\_\_. (Only those who are wholly dependent on such personnel shall be considered).
2. Son/Daughter/Spouse who is wholly dependent on such Defence and CAPF personnel who were incapacitated/died on \_\_\_\_\_ while in service.
3. Defence and CAPF personnel who were incapacitated while in service.
4. Son/daughter/spouse of ex-servicemen who are wholly dependent on them.
5. Son/daughter/spouse of serving Defence personnel and CAPF who are wholly dependent on them.
6. Ex-servicemen.
7. Serving Defence personnel and CAPF personnel.

Name of the Certifying Officer \_\_\_\_\_

Signature of authorized Military/  
Central Armed Police Forces Officer  
(with official seal)

Designation \_\_\_\_\_

\* CAPF earlier known as Para-military forces, includes Assam Rifles (AR), Border Security Force (BSF), Central Industrial Security Force (CISF), Central Reserve Police Force (CRPF), Indo Tibetan Border Police (ITBP), National Security Guard (NSG), Sashastra Seema Bal (SSB) etc.

**Affidavit by the guardian of the candidate seeking admission under NRI quota**

I \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_ resident of \_\_\_\_\_ and guardian  
of \_\_\_\_\_ resident of \_\_\_\_\_ who is seeking admission in the Department of  
\_\_\_\_\_ resident of \_\_\_\_\_ who is seeking admission in the Department of  
Panjab University, Chandigarh, declare and affirm that:

I shall be responsible for timely payment of prescribed tuition fees (payable annually) and all other dues and charges in full (and not in part/instalments) to the Panjab University, Chandigarh immediately after the admission is granted to the above candidate as also during the subsequent years of studies.

Tuition fee shall be paid by me in the form of bank Draft in U.S. Dollars/Pounds/sterling/Euros or equivalent amount in Indian currency payable to the Registrar, Panjab University, Chandigarh along with a bank certificate for encashment of foreign currency of the like amount.

In addition to tuition fee, I shall also pay all other dues and charges to the Panjab University as payable by other students of the same class belonging to the same category in the foreign currency or in Indian Rupees as per University Rules and Regulations.

I understand that in case of failure to pay Fees and dues on time, the admission will automatically stand cancelled and fee already paid will not be refundable. Neither I nor the candidate

\_\_\_\_\_ shall have any claim against the University on any account whatsoever.

I am attaching copy of my Passport along with the VISA document, residence proof, working proof (job \_\_\_\_\_)

Date: \_\_\_\_\_

Signature of the Guardian (NRI)

Place: \_\_\_\_\_

Witness 1

Witness 2

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Passport Number \_\_\_\_\_

Passport Number \_\_\_\_\_

Countersigned (Candidate seeking admission)

OR

countersigned by the Notary OR any other competent authority, authorized by the concerned country)

## UNDERTAKING

I \_\_\_\_\_ S/D/o Sh. undertake and affirm that I am a NRI and living in \_\_\_\_\_ my address in \_\_\_\_\_ is \_\_\_\_\_. I am guardian of Mr./Ms \_\_\_\_\_. The affidavit, as desired, is enclosed herewith for his/her admission in \_\_\_\_\_ under NRI quota. I undertake to pay his/her tuition fees (payable annually) and all other dues and charges in foreign currency after his/her admission and during subsequent years to the Panjab University, Chandigarh.

This affidavit is prepared in India because at present I am residing in India. (mention, if applicable)

Date: \_\_\_\_\_

Signature of the Guardian (NRI)

Place:

## AFFIDAVIT

I \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_ resident of \_\_\_\_\_ who is seeking admission in the Department of \_\_\_\_\_ in \_\_\_\_\_ (course), Panjab University, Chandigarh, declare and affirm that:

Mr./Ms. .... (Mention name of NRI relative) s/o sh. .... resident of ..... (Address, name of country), Passport no..... is (for example: real brother of my mother/father) sh./Smt. ...., i.e., real (parental/ maternal) (mention real relationship with candidate).

He shall be responsible for timely payment of prescribed tuition fees (payable annually) and all other dues and charges in full (and not in part/instalments) to the Panjab University, Chandigarh immediately after the admission is granted to the above candidate as also during the subsequent years of studies.

Tuition fee shall be paid by **Mr./Ms.....(mention name of NRI Relative)** in the form of bank Draft in U.S. Dollars/Pounds/sterling/Euros or equivalent amount in Indian currency payable to the Registrar, Panjab University, Chandigarh along with a bank certificate for encashment of foreign currency of the like amount.

In addition to tuition fee, **Mr./Ms.....(mention name of NRI Relative)** shall also pay all other dues and charges to the Panjab University as payable by other students of the same class belonging to the same category in the foreign currency or in Indian Rupees as per University Rules and Regulations.

I understand that in case of failure to pay Fees and dues on time, the admission will automatically stand cancelled and fee already paid will not be refundable. I shall not have any claim against the University on any account whatsoever.

Date: \_\_\_\_\_

Signature of the Candidate

Place: \_\_\_\_\_

Signature of the Father

Signature of the Mother

Address:



# L. COURSE STRUCTURE

## SCHEME OF EXAMINATION FOR MBA<sup>1</sup>

### FIRST SEMESTER

Subject Code	Paper Title	Marks
MBA6101	BUSINESS ECONOMICS	100
MBA6102	BUSINESS STATISTICS	100
MBA6103	MANAGEMENT ACCOUNTING	100
MBA6104	ORGANISATIONAL BEHAVIOUR	100
MBA6105	MARKETING MANAGEMENT	100
MBA6106	WORKSHOP ON BUSINESS COMPUTING	50
MBA6108	WORKSHOP ON BUSINESS RESEARCH	50
<b>TOTAL</b>		<b>600</b>

### SECOND SEMESTER

Subject Code	Paper Title	Marks
MBA6201	BUSINESS ENVIRONMENT	100
MBA6202	HUMAN RESOURCE MANAGEMENT	100
MBA6203	OPERATIONS MANAGEMENT	100
MBA6204	FINANCIAL MANAGEMENT	100
MBA6205	LEGAL ASPECT OF BUSINESS	100
MBA6207	SUMMER TRAINING REPORT AND VIVA-VOCE*	100
MBA6208	COMPREHENSIVE VIVA-VOCE**	100
MBA6209	WORKSHOP ON BUSINESS COMMUNICATION	50
MBA6210	WORKSHOP ON MULTIVARIATE STATISTICAL TECHNIQUES	50
<b>TOTAL</b>		<b>800</b>

### THIRD SEMESTER

Subject Code	Paper Title	Marks
MBA7101	STRATEGIC MANAGEMENT	100

STUDENTS ARE TO OPT FOR AT LEAST THREE PAPERS OUT OF FOLLOWING PAPERS OFFERED AND TWO PAPERS FROM DIFFERENT GROUPS OFFERED SELECTING AT LEAST ONE PAPER FROM ANY TWO OF THE GROUPS.:-

#### GROUP A: ENTREPRENEURSHIP AND GENERAL MANAGEMENT

Subject Code	Paper Title	Marks
MBA7111	ENTREPRENEURIAL DEVELOPMENT AND NEW ENTERPRISE MANAGEMENT	100
MBA7112	ENTREPRENEURIAL FINANCE	100
MBA7113	INFRASTRUCTURE AND PROJECT FINANCE	100
MBA7114	TAX PLANNING FOR ENTREPRENEURS	100
MBA7115	INVESTING IN PRIVATE EQUITY	100
MBA7116	MARKETING FOR ENTREPRENEURSHIP	100
MBA7117	LEGAL AND GOVERNMENT POLICY CONSIDERATIONS IN NEW ENTERPRISE	100

#### GROUP B: FINANCE

Subject Code	Paper Title	Marks
MBA7121	FINANCIAL STATEMENT ANALYSIS	100
MBA7122	FINANCIAL ENGINEERING	100
MBA7123	MANAGEMENT OF FINANCIAL SERVICES	100
MBA7124	INVESTMENT MANAGEMENT	100
MBA7125	MANAGEMENT CONTROL SYSTEMS	100
MBA7126	PROJECT PLANNING, ANALYSIS AND MANAGEMENT	100
MBA7127	CORPORATE TAX PLANNING	100

\* At the end of the examination of 2<sup>nd</sup> Semester the students will undergo compulsory summer training for a period of 6-8 weeks. Every student will submit the Summer Training Report within two weeks from the start of teaching for 3<sup>rd</sup> Semester.

\*\* Comprehensive Viva-Voce of 2<sup>nd</sup> Semester would be based on papers taught in 1<sup>st</sup> and 2<sup>nd</sup> Semester.

<sup>1</sup>Under Honours School System at UBS w.e.f. Batch 2019-2021.

## FOURTH SEMESTER

Subject Code	Paper Title	Marks
<b>GROUP C: INFORMATION TECHNOLOGY &amp; OPERATIONS MANAGEMENT</b>		
MBA7131	MOBILE COMMERCE	100
MBA7132	PRODUCT INNOVATION IN TECHNOLOGY BUSINESS	100
MBA7133	BUSINESS PROCESS RE-ENGINEERING	100
MBA7134	SYSTEMS ANALYSIS AND DESIGN	100
MBA7135	ENTERPRISE RESOURCE PLANNING	100
MBA7136	MANAGEMENT INFORMATION SYSTEMS	100
MBA7137	INTEGRATING E-SYSTEMS AND GLOBAL INFORMATION SYSTEMS	100
<b>GROUP D: MARKETING</b>		
MBA7141	ADVERTISING AND CONSUMER BEHAVIOUR	100
MBA7142	GLOBAL MARKETING MANAGEMENT	100
MBA7143	MARKETING RESEARCH AND PRODUCT MANAGEMENT	100
MBA7145	GLOBAL SUPPLY CHAIN MANAGEMENT	100
MBA7146	INDUSTRIAL AND RURAL MARKETING	100
MBA7147	DATA ANALYTICS FOR BUSINESS	100
MBA7148	DIGITAL MARKETING AND RETAIL MANAGEMENT	100
<b>GROUP E: HUMAN RESOURCE MANAGEMENT</b>		
MBA7151	LABOUR LEGISLATION-I	100
MBA7152	STRATEGIC HUMAN RESOURCE MANAGEMENT	100
MBA7153	PERFORMANCE AND COMPENSATION MANAGEMENT	100
MBA7154	ORGANISATION DEVELOPMENT	100
MBA7155	WORKSHOP ON TRAINING AND DEVELOPMENT	100
MBA7156	COMPARATIVE INDUSTRIAL RELATIONS	100
MBA7157	MANAGING CORPORATE SOCIAL RESPONSIBILITY	100
<b>TOTAL</b>		<b>600</b>

Subject Code	Paper Title	Marks
MBA7203	COMPREHENSIVE VIVA-VOCE****	100
MBA7204	HUMAN VALUES AND BUSINESS ETHICS	100
MBA7205#	MAJOR PROJECT	100
STUDENTS TO CONTINUE WITH THE TWO GROUPS OPTED BY THEM IN THIRD SEMESTER. AND FURTHER IN EACH GROUP OPTED BY THEM THEY ARE TO OPT FOR TWO PAPERS OUT OF THE PAPERS OFFERED.		
<b>GROUP A: ENTREPRENEURSHIP AND GENERAL MANAGEMENT</b>		
MBA7211	MANAGING STRATEGIC IMPLEMENTATION AND BUSINESS TRANSFORMATION	100
MBA7212	MANAGING TEAMS	100
MBA7213	MANAGING GLOBAL ENTERPRISE	100
MBA7214	ORGANISATION STRUCTURE AND DESIGN	100
<b>GROUP B: FINANCE</b>		
MBA7221	STRATEGIC COST MANAGEMENT	100
MBA7222	INTERNATIONAL FINANCIAL MANAGEMENT	100
MBA7223	BEHAVIORAL FINANCE	100
MBA7224	CORPORATE GOVERNANCE	100
<b>GROUP C: INFORMATION TECHNOLOGY AND OPERATIONS MANAGEMENT</b>		
MBA7231	KNOWLEDGE MANAGEMENT	100
MBA7232	MANAGEMENT OF TECHNOLOGY	100
MBA7233	BUSINESS INTELLIGENCE	100
MBA7234	TOTAL QUALITY MANAGEMENT	100
<b>GROUP D: MARKETING</b>		
MBA7241	MARKETING OF SERVICES	100
MBA7242	WORKSHOP ON FOREIGN TRADE DOCUMENTATION AND TRADE FINANCE	100
MBA7243	CUSTOMER RELATIONSHIP MANAGEMENT AND SALES MANAGEMENT	100
MBA7244	APPLICATION OF ACCOUNTING AND FINANCE IN MARKETING	100
<b>GROUP E: HUMAN RESOURCE MANAGEMENT</b>		
MBA7251	HUMAN RESOURCE INFORMATION SYSTEM	100
MBA7252	PERSONAL EFFECTIVENESS AND LEADERSHIP	100
MBA7253	WORKSHOP ON MANAGEMENT OF DISCIPLINE AND DISCIPLINARY PROCEEDINGS	100
MBA7254	LABOUR LEGISLATION-II	100
<b>TOTAL</b>		<b>700</b>

\*\*\*\* Comprehensive Viva-Voce of the 4<sup>th</sup> Semester would be based on papers taught in 3<sup>rd</sup> and 4<sup>th</sup> Semester.

#Major Project would commence in 3<sup>rd</sup> Semester, but final marks would be awarded in 4<sup>th</sup> Semester

## SCHEME OF EXAMINATION FOR MBA (IB)<sup>2</sup>

### FIRST SEMESTER

Subject Code	Paper Title	Marks
MBAIB6101	ORGANISATIONAL BEHAVIOR AND INTERNATIONAL HUMAN RESOURCE MANAGEMENT	100
MBAIB6102	MARKETING MANAGEMENT	100
MBAIB6103	BUSINESS STATISTICS	100
MBAIB6104	MANAGEMENT ACCOUNTING	100
MBAIB6105	SEMINAR ON FOREIGN TRADE POLICY AND MANAGEMENT	50
MBAIB6106	SEMINAR ON MICRO ECONOMICS	50
MBAIB6107	WORKSHOP ON BUSINESS COMPUTING	50
MBAIB6109	WORKSHOP ON BUSINESS RESEARCH	50
	<b>TOTAL</b>	<b>600</b>

### SECOND SEMESTER

Subject Code	Paper Title	Marks
MBAIB6201	INTERNATIONAL BUSINESS ENVIRONMENT	100
MBAIB6202	INTERNATIONAL FINANCIAL MANAGEMENT	100
MBAIB6203	WORKSHOP ON FOREIGN TRADE DOCUMENTATION AND TRADE FINANCE	100
MBAIB6204	OPERATIONS RESEARCH	100
MBAIB6205	GLOBAL MARKETING MANAGEMENT	100
MBAIB6207	SUMMER TRAINING AND VIVA-VOCE*	100
MBAIB6208	COMPREHENSIVE VIVA-VOCE**	100
MBAIB6209	WORKSHOP ON BUSINESS COMMUNICATION	50
MBAIB6210	WORKSHOP ON MULTIVARIATE STATISTICAL TECHNIQUES	50
	<b>TOTAL</b>	<b>800</b>

\*At the end of the examination of 2<sup>nd</sup> Semester the students will undergo compulsory summer training for a period of 6-8 weeks. Every student will submit the Summer Training Report within two weeks from the start of teaching for 3<sup>rd</sup> Semester.

\*\* Comprehensive Viva-Voce of 2<sup>nd</sup> Semester would be based on papers taught in 1<sup>st</sup> and 2<sup>nd</sup> Semester.

<sup>2</sup>Under Honours School System at UBS w.e.f. Batch 2019-2021.

### THIRD SEMESTER

Subject Code	Paper Title	Marks
MBAIB7101	GLOBAL STRATEGIC MANAGEMENT	100
MBAIB7102	GLOBAL SUPPLY CHAIN MANAGEMENT	100
MBAIB7103	INTERNATIONAL BUSINESS LAW	100
MBAIB7104	WORKSHOP ON SECTORAL STRATEGIES FOR EXPORTS	100
MBAIB7105	SEMINAR ON INTERNATIONAL MARKETING RESEARCH	50
MBAIB7106	FOREIGN LANGUAGE- FRENCH	50
<b>ANY TWO OF FOLLOWING:</b>		
MBAIB7111	SEMINAR ON PROJECT PLANNING AND ANALYSIS	50
MBAIB7112	SEMINAR ON CORPORATE RESTRUCTURING AND RE-ENGINEERING	50
MBAIB7113	SEMINAR ON ENTREPRENEURSHIP MANAGEMENT	50
MBAIB7114	SEMINAR ON REGIONAL ECONOMIC GROUPINGS	50
	<b>TOTAL</b>	<b>600</b>

### FOURTH SEMESTER

Subject Code	Paper Title	Marks
MBAIB7201	CROSS CULTURAL ISSUES AND INTERNATIONAL BUSINESS NEGOTIATIONS	100
MBAIB7202	INTERNATIONAL BRAND MANAGEMENT	100
MBAIB7204	COMPREHENSIVE VIVA-VOCE****	100
MBAIB7205	FOREIGN LANGUAGE- FRENCH	50
MBAIB7206	SEMINAR ON WTO AND INTERNATIONAL TRADE POLICIES	50
MBAIB7207#	MAJOR PROJECT	100
<b>ANY TWO OF THE FOLLOWING:</b>		
MBAIB7211	INTERNATIONAL BANKING	100
MBAIB7212	TECHNOLOGY AND STRATEGIC CONSULTING	100
MBAIB7213	INTERNATIONAL ACCOUNTING	100
MBAIB7214	TOTAL QUALITY MANAGEMENT	100
MBAIB7215	DIGITAL MARKETING	100
	<b>TOTAL</b>	<b>700</b>

\*\*\*\* Comprehensive Viva-voce of the 4<sup>th</sup> Semester would be based on papers taught in 3<sup>rd</sup> and 4<sup>th</sup> Semester.

#Major Project would commence in 3<sup>rd</sup> Semester, but final marks would be awarded in 4<sup>th</sup> Semester.

## SCHEME OF EXAMINATION FOR MBA (HR)<sup>3</sup>

### FIRST SEMESTER

Subject Code	Paper Title	Marks
MBAHR6101	ECONOMICS FOR HUMAN RESOURCES	100
MBAHR6102	BUSINESS ENVIRONMENT	100
MBAHR6103	HUMAN RESOURCE MANAGEMENT	100
MBAHR6104	MANAGEMENT ACCOUNTING	100
MBAHR6105	ORGANISATIONAL BEHAVIOUR	100
MBAHR6106	WORKSHOP ON BUSINESS COMPUTING	50
MBAHR6108	WORKSHOP ON BUSINESS RESEARCH	50
<b>TOTAL</b>		<b>600</b>

### SECOND SEMESTER

Subject Code	Paper Title	Marks
MBAHR6201	LABOUR LEGISLATION-I	100
MBAHR6202	INDUSTRIAL RELATIONS AND LABOUR POLICY	100
MBAHR6204	MARKETING MANAGEMENT	100
MBAHR6205	PRODUCTION MANAGEMENT AND QUANTITATIVE TECHNIQUES	100
MBAHR6206	SUMMER TRAINING AND VIVA-VOCE*	100
MBAHR6207	COMPREHENSIVE VIVA-VOCE**	100
MBAHR6208	SEMINAR ON MANAGEMENT OF CHANGE	50
MBAHR6209	SEMINAR ON HUMAN RESOURCE PLANNING	50
MBAHR6211	WORKSHOP ON BUSINESS COMMUNICATION	50
MBAHR6212	WORKSHOP ON QUALITATIVE RESEARCH	50
<b>TOTAL</b>		<b>800</b>

### THIRD SEMESTER

Subject Code	Paper Title	Marks
MBAHR7101	LABOUR LEGISLATION-II	100
MBAHR7102	STRATEGIC HUMAN RESOURCE MANAGEMENT	100
MBAHR7103	PERFORMANCE AND COMPENSATION MANAGEMENT	100
MBAHR7104	ORGANISATION DEVELOPMENT	100
MBAHR7105	WORKSHOP ON TRAINING AND DEVELOPMENT	100
MBAHR7106	WORKSHOP ON NEGOTIATING SKILLS AND PARTICIPATIVE DECISION MAKING	50
MBAHR7107	SEMINAR ON SOCIAL SECURITY AND LABOUR WELFARE	50
<b>TOTAL</b>		<b>600</b>

### FOURTH SEMESTER

Subject Code	Paper Title	Marks
MBAHR7201	HUMAN RESOURCE INFORMATION SYSTEM	100
MBAHR7202	PERSONAL EFFECTIVENESS AND LEADERSHIP	100
MBAHR7203	WORKSHOP ON MANAGEMENT OF DISCIPLINE AND DISCIPLINARY PROCEEDINGS	100
MBAHR7204	COMPREHENSIVE VIVA-VOCE***	100
MBAHR7205#	MAJOR PROJECT	100
MBAHR7206	SEMINAR ON ETHICS AND CONDUCT OF BUSINESS	50
MBAHR7207	SEMINAR ON INTER PERSONAL SKILLS AND TRANSACTIONAL ANALYSIS	50
MBAHR7208	MANAGING CORPORATE SOCIAL RESPONSIBILITY	100
<b>ANY ONE OF THE FOLLOWING OUT OF THE PAPERS OFFERED</b>		
MBAHR7211	WORKSHOP ON HUMAN RESOURCE VALUATION	100

\* At the end of the examination of 2<sup>nd</sup> Semester the students will undergo compulsory summer training for a period of 6-8 weeks. Every student will submit the Summer Training Report within two weeks from the start of teaching for 3<sup>rd</sup> Semester.

\*\* Comprehensive Viva-Voce of 2<sup>nd</sup> Semester would be based on papers taught in 1<sup>st</sup> and 2<sup>nd</sup> Semester.

<sup>3</sup>Under Honours School System at UBS w.e.f. Batch 2019-2021.



Subject Code	Paper Title	Marks
MBAHR7212	TOTAL QUALITY MANAGEMENT	100
MBAHR7213	STRESS MANAGEMENT	100
MBAHR7214	DESIGNING ORGANISATIONS FOR UNCERTAIN ENVIRONMENT	100
MBAHR7215	DYNAMICS OF TRADE UNIONS	100
MBAHR7216	EMOTIONAL INTELLIGENCE AND MANAGERIAL EFFECTIVENESS	100
MBAHR7217	COMPARATIVE INDUSTRIAL RELATIONS	100
MBAHR7218	MANAGERIAL COMPETENCIES AND CAREER DEVELOPMENT	100
MBAHR7219	WORKSHOP ON BUILDING LEARNING ORGANISATIONS	100
MBAHR7220	INDUSTRIAL ENGINEERING	100
MBAHR7221	WORKSHOP ON SECRETARIAL PRACTICE	100
	<b>TOTAL</b>	<b>800</b>

#### SCHEME OF EXAMINATION FOR MBA (ENTREPRENEURSHIP) <sup>4</sup>

##### FIRST SEMESTER

Subject Code	Paper Title	Marks
MBAEP6101	BUSINESS ECONOMICS	100
MBAEP6102	BUSINESS STATISTICS	100
MBAEP6103	MANAGEMENT ACCOUNTING	100
MBAEP6104	ORGANISATIONAL BEHAVIOUR	100
MBAEP6105	MARKETING MANAGEMENT	100
MBAEP6106	WORKSHOP ON BUSINESS COMPUTING	50
MBAEP6108	WORKSHOP ON BUSINESS RESEARCH	50
	<b>TOTAL</b>	<b>600</b>

##### SECONDDSEMESTER

Subject Code	Paper Title	Marks
MBAEP6201	BUSINESS ENVIRONMENT	100
MBAEP6202	HUMAN RESOURCE MANAGEMENT	100
MBAEP6203	OPERATIONS MANAGEMENT	100
MBAEP6204	FINANCIAL MANAGEMENT	100
MBAEP6205	LEGAL ASPECT OF BUSINESS	100
MBAEP6207	SUMMER TRAINING REPORT AND VIVA-VOCE*	100
MBAEP6208	COMPREHENSIVE VIVA-VOCE**	100
MBAEP6209	WORKSHOP ON BUSINESS COMMUNICATION	50
MBAEP6210	WORKSHOP ON MULTIVARIATE STATISTICAL TECHNIQUES	50
	<b>TOTAL</b>	<b>800</b>

##### THIRD SEMESTER

Subject Code	Paper Title	Marks
MBAEP7101	STRATEGIC MANAGEMENT	100
STUDENTS ARE REQUIRED TO OPT FOR AT LEAST THREE PAPERS OUT OF FOLLOWING PAPERS OFFERED AND AN OTHER TWO PAPERS FROM DIFFERENT GROUPS OFFERED SELECTING AT LEAST ONE PAPER FROM ANY TWO OF THE FOLLOWING THREE GROUPS:-		
MBAEP7111	ENTREPRENEURIAL DEVELOPMENT AND NEW ENTERPRISE MANAGEMENT	100
MBAEP7112	ENTREPRENEURIAL FINANCE	100
MBAEP7113	INFRASTRUCTURE AND PROJECT FINANCE	100
MBAEP7114	TAX PLANNING FOR ENTREPRENEURS	100
MBAEP7115	INVESTING IN PRIVATE EQUITY	100
MBAEP7116	MARKETING FOR ENTREPRENEURSHIP	100
MBAEP7117	LEGAL AND GOVERNMENT POLICY CONSIDERATIONS IN NEW ENTERPRISE	100

\* At the end of the examination of 2<sup>nd</sup> Semester the students will undergo compulsory summer training for a period of 6-8 weeks. Every student will submit the Summer Training Report within two weeks from the start of teaching for 3<sup>rd</sup> Semester.

\*\* Comprehensive Viva-Voce of 2<sup>nd</sup> Semester would be based on papers taught in 1<sup>st</sup> and 2<sup>nd</sup> Semester.

<sup>4</sup> Under Honours School System at UBS w.e.f. Batch 2019-2021.

Subject Code	Paper Title	Marks
<b>GROUP A: FINANCE</b>		
MBAEP7121	INVESTMENT MANAGEMENT	100
MBAEP7122	MANAGEMENT CONTROL SYSTEMS	100
MBAEP7123	PROJECT PLANNING, ANALYSIS AND MANAGEMENT	100
<b>GROUP B: INFORMATION TECHNOLOGY &amp; OPERATIONS MANAGEMENT</b>		
MBAEP7131	PRODUCT INNOVATION IN TECHNOLOGY BUSINESS	100
MBAEP7132	BUSINESS PROCESS RE-ENGINEERING	100
MBAEP7133	INTEGRATING E-SYSTEMS AND GLOBAL INFORMATION SYSTEMS	100
<b>GROUP C: MARKETING</b>		
MBAEP7141	MARKETING RESEARCH AND PRODUCT MANAGEMENT	100
MBAEP7142	DATA ANALYTICS FOR BUSINESS	100
MBAEP7143	DIGITAL MARKETING AND RETAIL MANAGEMENT	100
	<b>TOTAL</b>	<b>600</b>

#### FOURTH SEMESTER #

Subject Code	Paper Title	Marks
MBAEP7203	COMPREHENSIVE VIVA-VOCE****	100
MBAEP7204	HUMAN VALUES AND BUSINESS ETHICS	100
MBAEP7205	MAJOR PROJECT#	100
MBAEP7206	WORK SHOP ON BUSINESS PLANNING***	50

Subject Code	Paper Title	Marks
STUDENTS ARE REQUIRED TO SELECT ANY TWO OUT OF THE FOLLOWING PAPERS OFFERED. IN ADDITION, THE STUDENTS WOULD CONTINUE WITH THE TWO GROUPS OPTED BY THEM IN THIRD SEMESTER. AND FURTHER IN EACH GROUP OPTED BY THEM THEY ARE TO OPT FOR AT LEAST ONE PAPER OUT OF THE PAPERS OFFERED.		
MBAEP7211	MANAGING STRATEGIC IMPLEMENTATION AND BUSINESS TRANSFORMATION	100
MBAEP7212	MANAGING TEAMS	100
MBAEP7213	MANAGING GLOBAL ENTERPRISE	100
MBAEP7214	ORGANISATION STRUCTURE AND DESIGN	100
<b>GROUP A: FINANCE</b>		
MBAEP7221	STRATEGIC COST MANAGEMENT	100
MBAEP7222	INTERNATIONAL FINANCIAL MANAGEMENT	100
MBAEP7223	BEHAVIORAL FINANCE	100
MBAEP7224	CORPORATE GOVERNANCE	100
<b>GROUP B: INFORMATION TECHNOLOGY AND OPERATIONS MANAGEMENT</b>		
MBAEP7231	KNOWLEDGE MANAGEMENT	100
MBAEP7232	MANAGEMENT OF TECHNOLOGY	100
MBAEP7233	BUSINESS INTELLIGENCE	100
MBAEP7234	TOTAL QUALITY MANAGEMENT	100
<b>GROUP C: MARKETING</b>		
MBAEP7241	MARKETING OF SERVICES	100
MBAEP7242	WORKSHOP ON FOREIGN TRADE DOCUMENTATION AND TRADE FINANCE	100
MBAEP7243	CUSTOMER RELATIONSHIP MANAGEMENT AND SALES MANAGEMENT	100
MBAEP7244	APPLICATION OF ACCOUNTING AND FINANCE IN MARKETING	100
	<b>TOTAL</b>	<b>750</b>

\*\*\*\* Comprehensive Viva-Voce of 4<sup>th</sup> Semester would be based on papers taught in the 3<sup>rd</sup> and 4<sup>th</sup> Semester.

\*\*\* The workshop on Business Planning shall commence in the third semester and final marks would be awarded in the fourth semester.

#Students would be expected undertake assignments/projects related to Entrepreneurship in the different subjects taught to them in Third and Fourth Semester.

#Major Project would commence in Third Semester, but final marks would be awarded in Fourth Semester.

# UNIVERSITY BUSINESS SCHOOL

PANJAB UNIVERSITY, CHANDIGARH

## FACULTY & ADMINISTRATION

### CHAIRPERSON

**Prof. Sanjay Kaushik**

M. Com., Ph.D.

### PROFESSOR EMERITUS

Prof. T.N. Kapoor (Professor Emeritus) M.Com., LLB, Ph.D.

### PROFESSOR (Re-Employed)

Prof. Anupam Bawa  
MBA, Ph.D.

### PROFESSOR(S)

Prof. Deepak Kapur  
B.E. (Mechanical) (Hons.) [PEC],  
Fellow (IIM-A),

Prof. Karamjeet Singh  
M.Com., Ph.D. (On Leave)

Prof. Luxmi Malodia  
MBA, LL.B, Ph.D.

### PROFESSOR(S)

Prof. Meena Sharma  
M.Com., Ph.D.

Prof. Meenakshi Malhotra  
MBA, Ph.D.

Prof. Navdeep Kaur  
M.Com., Ph.D.

Prof. Parmjit Kaur  
M.Com., Ph.D.

Prof. Purva Kansal  
MBA, Ph.D.

Prof. Sanjay Kaushik  
M.Com., Ph.D.

Prof. Suveera Gill  
M.Com., Ph.D.

### ASSOCIATE PROFESSOR(S)

Dr. Monica Bedi  
MBA, Ph.D.

Dr. Rupinder Bir Kaur  
M.Com., Ph.D.

Dr. Tejinder Pal Singh  
M. Com., Ph.D.

### ASSISTANT PROFESSOR(S)

Dr. Kulwinder Singh  
M.A., Ph.D.

Dr. Neha Gulati  
M.C.A., M.Phil, Ph.D.

Dr. Pooja Soni  
M.Sc. (Statistics) (Mathematics), Ph.D.

Dr. Tilak Raj  
M.A., M. Phil, Ph.D.

### ADMINISTRATION

Ms. Pushpa Sahni, Assistant Registrar

Ms. Pinki, P.A.

Ms. Nisha Sharma, Sr. Asstt

Ms. Rajni Mehta, Sr. Asstt.

Mr. Vishwambar Gore, Sr. Asstt.

Mr. Devinder Singh, Jr. Asstt.

Mr. Jaswant Singh, Clerk

Mr. Amrit Lal, Clerk

Ms. Gurpreet Kaur, Clerk

Mr. Roshan Lal, Daftri

Ms. Darshana Devi, Peon

\* Name (s) of Faculty are arranged in alphabetical order.



In case of any further information contact :

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